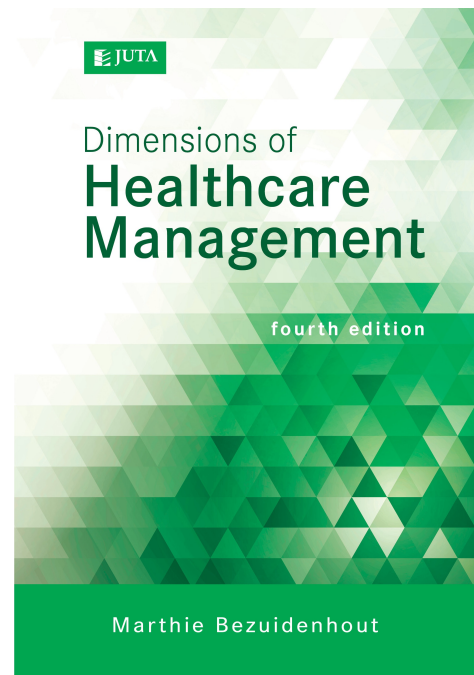


Dimensions of Healthcare Management

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About this Publication:

Dimensions of Healthcare Management is the well-known and established source of management information healthcare professionals have come to trust. This edition has been thoroughly revised to include the latest information in the field, and updated legislation has been updated. The text applies universal principles and components of management and leadership, as well as popular modern theories and approaches, to the healthcare environment. There is in-depth focus on human resources issues, such as recruitment, staff development, leadership, absenteeism, motivation and staff turnover.

Key Features

- applies universal principles and components of management, as well as contemporary theories, to the healthcare environment
- addresses unique needs of the manager in the healthcare environment

Support Material

- For students: responses to self-assessment questions at the end of chapter
- Lecturers: case studies

Contents Include:

Chapter 1: The management process and approaches
Chapter 2: Strategic human resource planning in healthcare
Chapter 3: Assignment of nursing staff
Chapter 4: Planning and commissioning healthcare facilities
Chapter 5: Project management
Chapter 6: Financial management
Chapter 7: Organisational structure, culture and climate
Chapter 8: Job evaluation
Chapter 9: Group dynamics
Chapter 10: Communication
Chapter 11: Time management
Chapter 12: Models of care delivery
Chapter 13: Recruitment and selection
Chapter 14: Staff turnover
Chapter 15: Absenteeism
Chapter 16: Staff development
Chapter 17: Management and organisational development
Chapter 18: Leadership
Chapter 19: Work motivation
Chapter 20: Change management
Chapter 21: Decision-making and problem-solving
Chapter 22: Conflict management
Chapter 23: Performance appraisal and productivity
Chapter 24: Risk management
Chapter 25: Quality improvement in healthcare
Chapter 26: Information systems in healthcare services
Chapter 27: Labour relations and quality of work life

Of Interest and Benefit to:

- students of healthcare management
- particularly relevant for undergraduate/basic nursing students