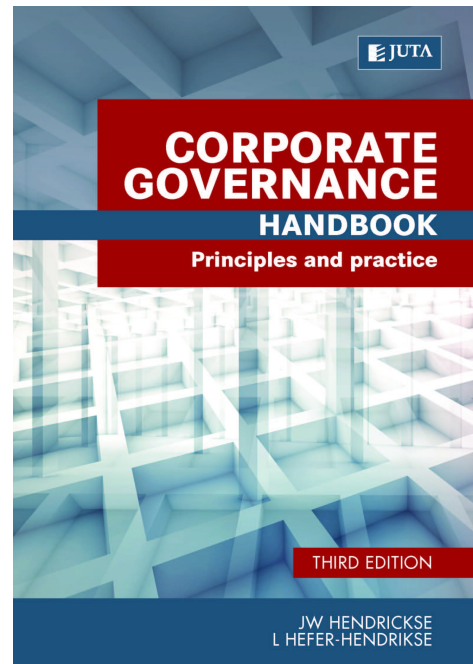


Corporate Governance Handbook

Edition: 3rd edition
Publication date: 2018
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ISBN: 9781485125303
Format: Soft Cover
Number of Pages: 600
Retail price: R854.00 (incl. VAT, excl. delivery.)
Website Link: juta.co.za/pdf/24789/



About this Publication:

The Corporate Governance Handbook best practices is not intended to replace good corporate legislation but to supplement legislation such as the Companies Act. The Companies Act is statutory law whereas corporate governance best practices including governance codes of conduct is procedural law – how to implement corporate governance best practices.

Corporate governance is defined as follows:

The manner in which board of directors and senior management oversee the business and affairs of companies. It encompasses the means by which they are held accountable and responsible for their actions. It includes corporate discipline, transparency, independence, accountability, responsibility, fairness and social responsibility. Timely and accurate disclosure on all material matters regarding the insurer, including the financial situation, performance ownership and governance arrangements is part of such a framework. Corporate governance also includes compliance with legal and regulatory requirements.

The purpose of this third edition is not to make it “King IV compliant”, but to contribute to enhanced corporate governance best practices. It is not the panacea for business or corporate success but can be used as the practical toolkit for directors, commissioners and trustees to effectively govern and direct the strategic decision of the entity and to lead, manage, and control the CEO and executive management.

This edition is enhanced by focusing on the following key topics;

- Strategic and Ethical Leadership
- Performance-based management of the board
- King IV Scorecard
- Risk Governance and Risk Management
- The New IAASB External Audit Reporting

Key Features

- Questions at the end of each chapter
- Corporate governance framework

Contents Include:

Chapter 1. Corporate Power
Chapter 2. Corporate and Business Performance
Chapter 3. Business Environment
Chapter 4. Corporate Control
Chapter 5. Business Survival and Success
Chapter 6. Business Opportunities
Chapter 7. Governance Legislation and Regulations
Chapter 8. Corporate Misconduct and Malpractice
Chapter 9. Governance Codes
Chapter 10. Corporate Governance Framework
Chapter 11. Corporate Governance Principles
Chapter 12. Shareholder Activism
Chapter 13. Ethics of Business
Chapter 14. Companies Act 2008 and Corporate Governance
Chapter 15. King IV Report and Code
Chapter 16. Power of The Board
Chapter 17. Composition of The Board
Chapter 18. Conduct of The Board
Chapter 19. Conduct of Directors
Chapter 20. Company and Director Records
Chapter 21. Director Liabilities
Chapter 22. Removal of Directors
Chapter 23. Director's Reports
Chapter 24. Board Committees
Chapter 25. Board Performance
Chapter 26. Director Remuneration and Benefits
Chapter 27. The Board Chairman
Chapter 28. The CEO
Chapter 29. The Company Secretary
Chapter 30. Assurance and Audit
Chapter 31. Risk Management
Chapter 32. Business Rescue
Chapter 33. It Governance
Chapter 34. Corporate Social Responsibility Governance
Chapter 35. Sustainable Development Governance
Chapter 36. Internal Audit
Chapter 37. Disclosure and Transparency
Chapter 38. Financial Responsibility Report
Chapter 39. Integrated Thinking and Reporting
Chapter 40. Public Sector Corporate Governance
Chapter 41. Non-Profit Sector Corporate Governance
Chapter 42. SME Business Governance
Chapter 43. Corporate Citizenship

Of Interest and Benefit to:

- Company directors and secretaries
- Institutional investors and bankers
- Credit managers and private shareholders
- Members of close corporations
- Auditors and accountants
- Professional advisors – attorneys and consultants
- Regulatory bodies
- Higher educational institutions (including universities, business schools and universities of technology) in courses such as Corporate Strategy, Business Law, Tax, Accounting and Entrepreneurship