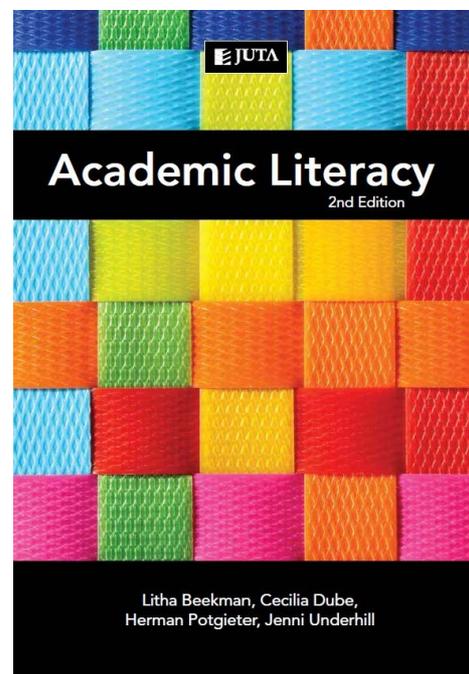


# Academic Literacy 2e (WebPDF)

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## About this Publication:

*Academic Literacy* is an essential tool for the achievement of academic success and, ultimately, career goals. The second edition of *Academic Literacy* covers all the necessary skills and competencies for constructive and successful academic study. Not only does it focus on reading, writing, listening and verbal communication, but also on developing thinking skills, possibly the core competency needed at this level of study.

The book exposes students to: understanding and engaging with academic study; developing vocabulary; reading for study purposes; argument; paraphrasing and summarising; writing paragraphs; assignment writing; studying; examination skills; and managing time and stress.

New to the second edition:

- a chapter on study skills;
- an expanded section on referencing and how to avoid plagiarism;
- an expanded Reading chapter
- a chapter on grammar and punctuation
- new information on how to evaluate material on the internet for academic purposes. The reports provide models of text that define and classify the topic, then provide factual details.

## About the Authors:

*Litha Beekman* is an Educational Psychologist with a PhD in Vocational Orientation Pedagogy and a DPhil in Nursing Education. She is currently an educational and psychological programme developer and trainer.

*Cecilia Dube* has a background in Applied Linguistics and more than 20 years' experience developing students' academic literacy skills, initially at the University of Zimbabwe and latterly at the University of Johannesburg.

*Herman Potgieter* managed the Open University MBA Programme in South Africa for seven years and has been tutoring for Open University for 13 years. His career focus is student support for university students.

*Jenni Underhill* is a published scholar and has worked in Academic Development in Higher Education for the past 10 years. Dr Underhill is currently also working in the field of Remedial Education

**Contents Include:**

- Chapter 1: Academic Study in Higher Education
- Chapter 2: Developing Vocabulary
- Chapter 3: Reading for Study Purposes
- Chapter 4: Understanding Academic Argument
- Chapter 5: Plagiarism, Paraphrasing and Summarising
- Chapter 6: Writing Paragraphs
- Chapter 7: Assignment Writing
- Chapter 8: Study Skills
- Chapter 9: Examination Skills

**Of Interest and Benefit to:**

All first-year university, university of technology and college students.

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