

Project Management Workbook, The

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About this Publication:

The Project Management Workbook is a companion publication to the popular <u>A Guide to Project Management 2e</u> by Gerrit van der Waldt and William Fox. The Project Management Workbook consists of self-assessment questions and exercises, group activities and exercises, and guidelines for completing a summative assignment/portfolio of evidence based on the SAQA Unit Standards and chapter outcomes.

The Workbook has been developed to imitate real-life projects found within public and private-sector settings. Using *The Project Management Workbook* in conjunction with *A Guide to Project Management 2e* will enable students to apply newly learned skills and track their learning progress. It will also ensure that they are able to apply their learning in the workplace.

Contents Include:

Section A: Self-evaluation Questions and Answers

Chapter 1 – Essentials of project management

Chapter 2 - Project management life-cycle

Chapter 3 - Project planning

Chapter 4 – Organisational arrangements and project governance

Chapter 5 - Project management knowledge areas

Chapter 6 – Applied technology and project documentation

Section B: Group activities and Exercises