



Position: Credit Control Team Leader

**Credit Control (Support Services)
Location: Claremont Head Office
Reporting to: Credit Control Manager**

Responsibilities

- Supervising of credit control team to ensure that KPI's are reached
- Ensure cash flow monthly targets are met
- Reconciliation of suspense and internal accounts
- Credit vetting approvals frameworks
- Assist with implementation of departmental strategic initiatives
- Assist with month end, year-end and audit procedures
- Complete backup to the Credit manager

Competencies

- Credit control degree
- Minimum 5 Years supervisory experience in Credit Control Environment
- Excellent track record of team cash collection, debt reduction, implementation of departmental strategic initiatives
- Project management skills
- Good level of computer literacy preferable (Integrated Accounting Packages beneficial, Word, Excel Advanced,etc)

Attributes

- Excellent quality orientation/attention to detail
- Self-motivated and independent worker
- Excellent communication skills, both verbal and written
- Excellent internal customer service orientation
- Proven leadership skills and management of a team of 10 or more
- Energetic personality with a good disposition
- Team player and ability to manage, lead, plan and control

Please forward your CV to Deidre Marquard, Credit Control Manager,
dmarquard@juta.co.za Applications close 30 June 2018