



Publishing Manager: General Law
Juta Law
Location: Claremont in Cape Town
Reporting to: Executive Director: Law

Developing and implementing publishing strategy, in response to market needs, leading and supporting publishers, production and editorial teams and be responsible for the financial management of the General Law Department.

Responsibilities:

- Develop and implement publishing strategies in the General Law Department.
- Provide leadership to the General Law Production and Editorial teams.
- Develop and maintain the Publishing Programme in the General Law Department.
- Develop and maintain relationships with internal and external stakeholders.
- Responsible for financial management in General Law Department.
- Responsible for author contracts and copyright management.

Competencies:

- Business acumen, initiative and drive
- Customer-orientated and solution-driven
- Willingness to accept responsibility and accountability
- Excellent written and verbal communication skills
- Excellent quality orientation and attention to detail
- Ability to work independently and as part of a team
- Ability to work under pressure and to deadlines
- Integrity
- Negotiation skills
- Technology and IT knowledge

Qualifications:

- 7 – 10 years plus work experience
- Degree in business and/or law
- The ability to work in a team environment
- The ability to embrace new technology and/or changes for the development of better products
- Ability to work under pressure
- Good follow up.

**Interested staff to submit a brief resume to slegodi@juta.co.za no later than
15 June 2018**