

Digital Product Developer Law: Information Systems Department Location: Head Office, Claremont, Cape Town Reporting to: Information Systems Manager Contract Period: 12 Months

The successful applicant will join Juta Law's Information Systems team in developing digital products in multiple formats for the legal information industry.

Key performance areas

- Digital Product Development
- Publication styling
- Data preparation for publishing purposes
- Drafting of specifications
- Research, development and implementation of projects

Competencies

- 3 to 5 years styling experience in Microsoft Word
- 3 to 5 years styling experience in HyperText Markup Language (HTML and CSS)
- Previous experience of creating, modifying and correcting OCR errors in PDF files would be advantageous
- A tertiary qualification in Publishing would be advantageous
- Knowledge of Folio Views, NXT or other digital publishing platforms would be advantageous
- Knowledge of ebook (ePub) development would be advantageous
- Previous knowledge of a typesetting environment would be advantageous
- Digital product development knowledge in a publishing environment would be advantageous

Attributes

- Excellent computer literacy
- Meticulous attention to detail
- Excellent quality orientation
- The ability to work in a team environment and independently
- Excellent communication skills, both verbal and written
- The ability to embrace new technology and/or changes for the development of improved products
- Ability to work under pressure
- Interest in publishing

Applications to be sent to <u>jranchod@juta.co.za</u>.