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C Cooper, C Vosloo, L Williams-de Beer (Editors)

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Skills Development Handbook

P Benjamin, B Barry

This online resource includes the Skills Development and Skills Development Levies Acts and regulations together with extensive commentary. It is aimed at those dealing with work-based education and training as stipulated by the Skills Development Act.

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South African Labour Law

C Thompson, P Benjamin

This authoritative work, aimed at labour lawyers and arbitrators, contains the text of all the important Acts and Regulations with full introductory commentary. Extensive hyperlinks to footnotes, legislation, legislation judicially considered and extensive cross-chapter referencing allows for easy and rapid access to information.

Current annual online single-user subscription: R2,565.00

*See deals starting on page 4



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Juta's Statutes Editors

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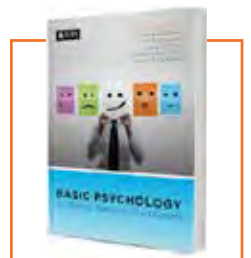


Basic Psychology for Human Resource Practitioners 2e

SJ Kruger, J Steyn, WL le Roux

This work provides an overview of basic psychology and introduces students to personnel management. The book begins with the psychology of individual behaviour, providing in-depth coverage of phenomena such as individual differences, human abilities, personality and the learning process. It goes on to comment on the socio-psychological aspects of human behaviour, including attitudes, roles and groups. The book ends with a review of the historical development of human resource management, its present status and personnel functions.

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Career Counselling and Guidance in the Workplace: A Manual for Career Development Practitioners 3e

M Coetzee, H Roythorne-Jacobs, C Mensele

The updated third edition of this market-leading textbook offers a comprehensive overview of career counselling and guidance services, practices, tools and techniques for the career development practitioner. This book will help career development practitioners in their role as career counsellors to develop the contextual perspectives needed for competent and professional career counselling and guidance practice in the current workplace, and especially in the South African workplace context.

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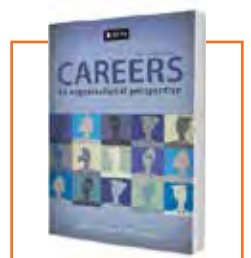


Careers — an organisational perspective 5e

AMG Schreuder, M Coetzee

The fifth edition of this textbook retains its popular blend of theory, classical and contemporary research, application activities and real-life case scenarios that represent the diverse population groups of South Africa. This edition has been comprehensively revised and updated to reflect the changes in the knowledge-based and technology-driven 21st century workplace.

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*From the selection on page 1



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Collective Bargaining in South Africa: Past, Present and Future?

S Godfrey, J Maree, D du Toit, J Theron

Collective Bargaining in South Africa thoroughly analyses the state of collective bargaining in South Africa, historically and today, while considering empirical data and initiatives developed by trade unions and employers worldwide. The book raises policy options for the changing, globalising marketplace.

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160 pages

Collective Bargaining in the Workplace

MS Anstey, J Grogan, T Ngcukaitobi

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J Grogan

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H Landis, L Grossett

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J Grogan

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O C Dupper, C Garbers (Editors)

This collection of essays by eminent international and local experts evaluates the efficacy in achieving the goals stated by the Employment Equity Act against the background of South Africa and comparative experiences in India, Canada, the United Kingdom, Germany and the European Union. It covers the general principles and grounds of discrimination, analyses the success or otherwise of affirmative action measures in South Africa and evaluates employment equity for the disabled, migrant workers, those with family responsibilities, women and the aged.

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Fundamentals of Organisational Development

N Martins, D Geldenhuys

Business as usual is not a sustainable strategy in the 21st-century workplace. Organisations have to adapt in order to thrive in the contexts of a transforming South Africa and increasing exposure to the global economy. South African and African organisations need interventions based on international knowledge and best practices, but supplemented with African research and application. This book presents the student, manager and science practitioner with the fundamentals they need to facilitate change initiatives.

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154 pages

HIV & Social Security Law: The SADC Region

Y Jorens (Editor)

HIV & Social Security Law comprises a collection of conference papers from representatives of the ILO, the SADC Tribunal and academics from different universities in the SADC region. They assess the extent to which national governments have enacted measures to deal with HIV-related issues in the domains of labour law, health law, social protection and social security law.

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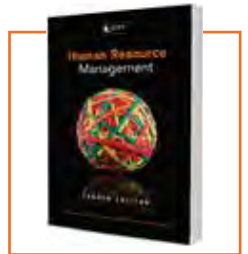
566 pages

Human Resource Management 4e

T Amos, A Ristow, L Ristow, N Pearse

The updated fourth edition of this book offers practical insight into effective and fair management of people, the legal implications and the required administration. Written in a user-friendly style and format, it provides comprehensive coverage of areas such as organisational behaviour, leadership, labour relations, labour legislation, strategic human resource management and the human resource management function. Not only are there case scenarios and problem-type questions for practical application, but also useful and relevant HRM information management documents, policies and templates.

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Human Resource Management & Employment Relations in SA

AJ du Plessis

Human Resource Management & Employment Relations in SA gives readers an insight into two crucial and exciting aspects of business management. Relevant theory and legislation is applied to practical examples. Its chapters bring a new perspective to HR and ER and explore the interdependency of HR, HRM, ER and behaviour in the workplace.

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Investigating Misconduct and Incapacity

M Opperman

A Practical Guide to Investigating Misconduct sets out practical aspects to enable an initiator to compile and prepare relevant evidence for a disciplinary enquiry and to structure that evidence in such a way that the initiator can successfully present a case against an offender in the workplace. It also addresses the prospects of legal intervention should the situation warrant it.

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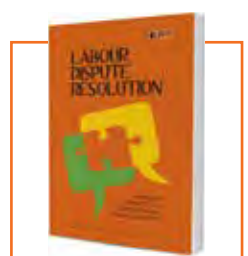
354 pages

Labour Dispute Resolution 2e

F J Steadman, J Brand, C Lötter, T Ngcukaitobi

Labour Dispute Resolution sets out the system provided in our law for resolving labour disputes, either in terms of the Labour Relations Act or by private dispute resolution. It guides employees, employers, trade unions and employers' organisations (and their representatives) through the various processes to be followed, and sets out the institutions to which particular disputes should be referred. The 2nd edition includes an important section on dispute resolution in the public sector. Useful checklists and flowcharts assist the reader to prepare for the various processes.

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300 pages

Labour Law into the Future: Essays in Honour of D'Arcy du Toit

K Malherbe, J Sloth-Nielsen (Editors)

Labour Law into the Future is a volume of analytical pieces in honour of Professor D'Arcy du Toit. The contributing authors are internationally recognised and leading researchers in the field of labour law. As a result, *Labour Law into the Future* offers the latest contributions on some of the most hotly debated issues in labour law, such as unfair discrimination, outsourcing, wage justice and labour brokers.



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J Grogan

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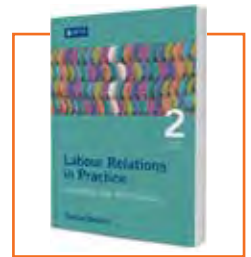
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S Bendix

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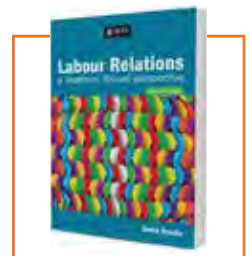
Labour Relations: A Southern African Perspective 6e

S Bendix

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The Law of Arbitration

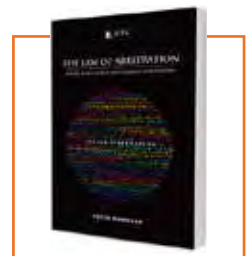
P Ramsden

This book sets out the South African common law, legislation and case law applicable to each stage of the arbitration cycle. The book draws extensively from the UNCITRAL Model Arbitration Law (MAL) and international case law. Important local and international arbitration legislation and texts are included as appendices.



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B Hepple, R le Roux, S Sciarra (Editors)

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Juta's Statutes Editors, National Council Staff

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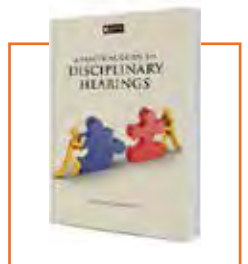
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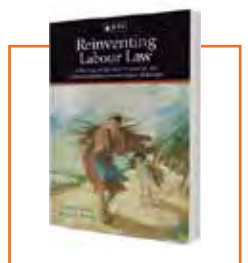
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Reinventing Labour Law: Reflecting on the first 15 years of the Labour Relations Act and future challenges

R le Roux, A Rycroft (Editors)

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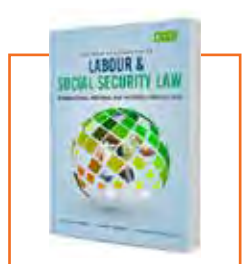
338 pages

The Role of Standards in Labour & Social Security Law: International, Regional & National Perspectives

M Olivier, O Dupper, A Govindjee

The Role of Standards in Labour & Social Security Law examines international standards, their interrelationship, and their interaction with national labour law, social security systems and regional regimes. The book approaches this vast subject from many different thematic and geographic perspectives, and focuses on specific areas that exemplify the key issues under discussion.

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A Mohamed et al

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Understanding Sectoral Determination 6: Private Security

D Keith

This book includes commentary on the specific minimum conditions of employment and wage tables for the security industry and the full text of the sectoral determination which all employers of security guards must have available in the workplace. Reflects the law at 2010.

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Understanding Sectoral Determination 9: Wholesale & Retail

D Keith

This book contains commentary on the specific minimum conditions of employment in the wholesale and retail sector and full text of the sectoral determination. Reflects the law at 2009.

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Understanding Social Security Law

E Kalula, M Olivier, L Mpedi

Understanding Social Security Law includes commentary on social security in its various facets (private and public measures), and relevant case law. Key point summaries and FAQs aid understanding of the Act. Reflects the law at 2009.

 **PRICE: R146.25 (WAS R195)**



Understanding the CCMA Rules & Procedure 2e

D Keith

This book provides concise summaries of the CCMA Rules, explanations of processes and proceedings and templates for rescission and condonation applications. Reflects the law at 2016.

 **PRICE: R206.25 (WAS R275)**



Understanding the Occupational Health & Safety Act and the Compensation for Occupational Injuries & Diseases Act

P Benjamin

This book includes commentary on the Occupational Health and Safety Act and Compensation for Occupational Injuries and Diseases Act. It provides guidance on occupational injuries, health and safety policies, the role of safety representatives and committees and the reporting of incidents and formal inquiries into workplace injuries. A discussion of work-related post-traumatic stress disorder, compensation and the claims process is included. Reflects the law at 2011.

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S Hammond

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Understanding Unemployment Insurance Law

LG Mpedi

This title contains commentary on the different pieces of legislation which provide protection to the unemployed, and provides guidance on the scope of insurance cover, the institutional framework, the duties and rights of contributors and employees, eligibility for benefits, dispute settlement and enforcement. It includes selected unemployment insurance forms. Reflects the law at 2014.

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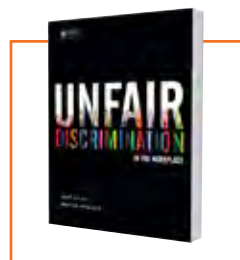
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Unfair Discrimination in the Workplace

D du Toit, M Potgieter

This book explains the meaning of unfair discrimination and the law on harassment and medical, HIV and psychological testing in the workplace, while considering the amendments to the EEA. It analyses employer liability, prevention of discrimination and the legal defences. Practical dispute resolution procedures are discussed.

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Vulnerable Employees (LegalEase - Essence series)

D Smit (Editor), D Viviers

Vulnerable Employees guides the reader through the basic principles of law pertaining to the different categories of workers and offers guidance and insight in relation to the management of these individuals. The book sheds light on the most significant case law and applicable legislation, as well as to propose draft policies, where applicable. Complex concepts, the key objectives and basic legal and other relevant principles are explained simply and clearly, without using unnecessary and complex legal jargon.

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A Pons, P Deale

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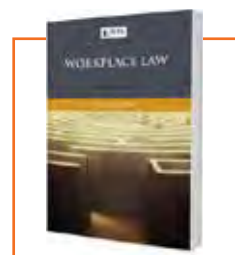
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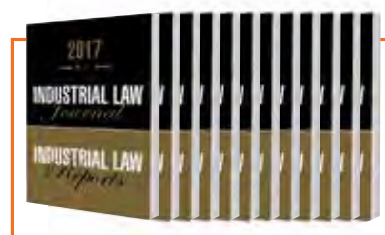
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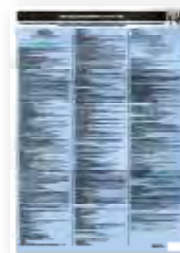
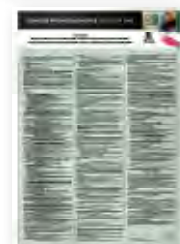


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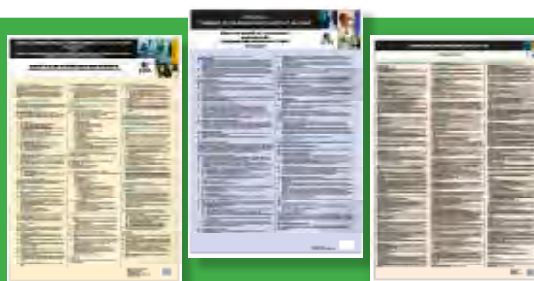
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