

# KEY JUTA INFORMATION SOLUTIONS

## Local Government



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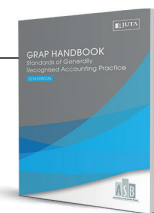


### BOOKS & LOOSE-LEAFS

#### ACCOUNTING



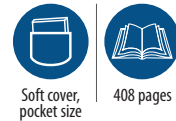
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GRAP Handbook:  
Standards of Generally Recognised  
Accounting Practice  
*Accounting Standards Board*

The Accounting Standards Board (ASB) develops *Standards of Generally Recognised Accounting Practice (GRAP)*. The ASB gives effect to the constitutional requirement that uniform standards should be developed to ensure the achievement of consistent and comparable financial information across all spheres of government. The adoption of Standards of GRAP by all reporting entities in the public sector in South Africa will improve the quality and comparability of financial information reported and enable those charged with governance to hold entities to account for the resources entrusted to them by citizens, taxpayers and ratepayers.

#### CONSTITUTIONAL LAW

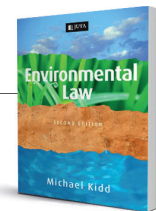


Understanding the Constitution of  
the Republic of South Africa  
(Juta's Pocket Companions)  
*W Freedman*

This book will help promote a deeper understanding of the Constitution by discussing some of its most important provisions in light of the constitutional judgments handed down by the courts, and especially by the Constitutional Court.

*This title is an ideal companion to the Constitution of the Republic of South Africa, 1996 (Juta's Pocket Statutes).*

#### ENVIRONMENTAL LAW



Environmental Law 2e  
*M Kidd*

*Environmental Law* provides a comprehensive and succinct examination of the entire environmental law landscape in South Africa. The 2nd edition includes a new chapter on climate change; the new environmental impact assessment (EIA) regime (2010 regulations); several amendments to the National Environmental Management Act and other environmental legislation; the new National Environmental Management: Waste Act; the National Environmental Management: Integrated Coastal Management Act; several important developments in delegated legislation; and numerous new cases, including the far-reaching Fuel Retailers decision in the Constitutional Court. The accompanying CD contains important environmental legislation and leading cases.

#### DELICT



Government Liability: South Africa and  
the Commonwealth

*C Okpaluba and P Osode*

This work analyses in comparative terms the law of government liability and bureaucratic negligence in South Africa, England, Australia, Canada, and New Zealand, drawing extensively upon case law from these courts.

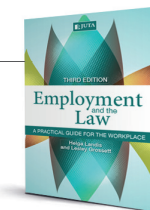


Environmental Law and Local  
Government in South Africa

*A du Plessis (Managing Editor)*

*Environmental Law and Local Government in South Africa* is the first work that extensively analyses South African environmental law and policy for local government. This detailed yet accessible collection of theoretical scholarship and real-life examples presents different features of the interface between local government and environmental law. 32 authors collectively answer the question: What is the role of local government in moving South Africa towards a sustainable future, considering the dictates and scope of environmental law?

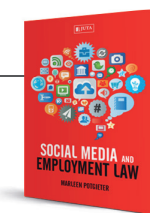
#### LABOUR LAW



Employment and the Law: A Practical  
Guide for the Workplace 3e

*H Landis, L Grossett*

*Employment and the Law: A Practical Guide for the Workplace* is a comprehensive yet practical guide to the application of labour law in the workplace. The book allows for quick and easy access to the information required to manage the employment relationship effectively. The book will prove useful in both preventing and resolving labour disputes.



Social Media and Employment Law

*M Potgieter*

This title thoroughly analyses the intersection between social media and workplace law, providing real-life examples, useful templates and guidelines. A wealth of case law, discussed simply and clearly, will help to guide readers through this new territory.

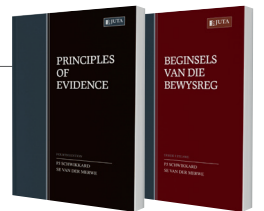


A Guide to Managing Public Policy

*W Fox, MS Bayat, I Ferreira*

*A Guide to Managing Public Policy* places the management of public policy within the context of transitional South Africa. This important, accessible text is aimed at those who encounter public policy on a day-to-day basis.

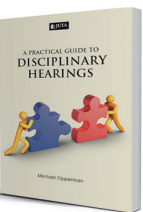
#### EVIDENCE



Principles of Evidence 4e /  
Beginsels van die Bewysreg 3e

*PJ Schwikkard, SE van der Merwe*

Available in English and Afrikaans, *Principles of Evidence* strikes a balance between the theory of the law of evidence and its practical application. The current edition assesses the impact of the Constitution on the traditional Anglo-South African law of evidence, especially about the admissibility of unconstitutionally obtained evidence. It further discusses the statutory provisions regulating diverse matters such as sexual history evidence and the admissibility of electronic evidence.



A Practical Guide to Disciplinary Hearings

*M Opperman*

This title sets out all the aspects of disciplinary hearings for the chairperson and defendant. It includes a practical matrix for calculating awards and reaching fair results, and contains templates for hearings of the different types of offences.

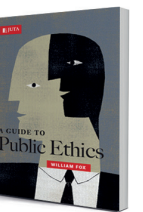
#### PLANNING, ADMINISTRATION & GOVERNANCE



Administrative Law in South Africa 2e

*C Hoexter*

This book examines South African administrative law with the emphasis on judicial review of administrative action. The second edition incorporates case law from the end of 2006 to 2011.



A Guide to Public Ethics

*W Fox*

How does ethics fit in to the South African Constitution? Are we moving away from Ubuntu as a philosophy? How can we promote the enhancement of transparency, accountability and a development-oriented public sector? *A Guide to Public Ethics* seeks to enhance excellence in public service delivery by making the public sector more relevant to the needs of the South African community. It emphasises human development and management training of public servants in all spheres of government: locally, provincially and nationally.





**Corporate Governance in South Africa: With International Comparisons 2e**  
T Wiese



The second edition of *Corporate Governance in South Africa: With International Comparisons* addresses the changes in the corporate governance landscape in South Africa brought about by the King IV Report on Governance for South Africa, 2016 and changes to several international codes.



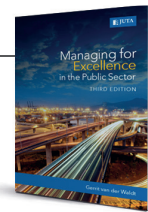
**Guide to Meetings A-Z (Legal-Ease – Essentials series)**  
DP Mahony



*Guide to Meetings A-Z* provides the user with key knowledge of the common law principles and the new Companies Act. It is written in an easy-to-follow alphabetical format to facilitate the location of answers without wasting time.



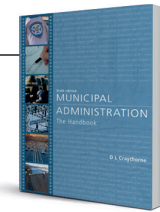
**Managing for Excellence in the Public Sector 3e**  
G van Der Waldt (Editor)



The South African public sector needs managers who are knowledgeable, skilful and sensitive to the significant issues in our society. *Management for Excellence in the Public Sector 3e* has been written with this in mind. This edition has been thoroughly revised and updated, taking into account the most recent changes in theory and practice; new legislation; contemporary trends and developments; statistics and data; the principles associated with the latest paradigms in the study of public sector management, including New Public Administration, New Public Management and Public Governance Frameworks; as well as a host of new case studies to reflect the changing nature and needs of the public sector.



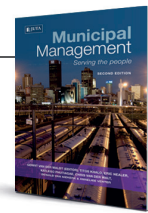
**Municipal Administration - The Handbook 6e**  
DL Craythorne



The sixth edition of *Municipal Administration: The Handbook* remains a user-friendly text for all who have dealings with local government. Online support material contains regulations concerning procurement, fair administrative procedures and legislation on corruption.



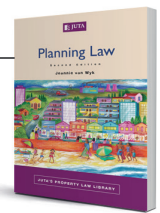
**Municipal Management: Serving the People 2e**  
G van der Waldt, A Venter, C van der Walt, K Phutiagae, T Khalo, D van Niekerk, E Nealer



In a developmental state like South Africa, municipalities are responsible for the development and growth of the areas that they manage. Through their consultative processes, municipal functions and goals remain a part of the public domain. In order to facilitate this growth and shape the future of local communities and municipalities, it is necessary to perfect local governance. Completely revised and updated, this edition is an essential resource for political representatives, municipal officials and students in the field.



**Planning Law 2e (Juta's Property Law Library)**  
AJ van Wyk



The 2nd edition of *Planning Law* provides a comprehensive discussion of core aspects of South African planning law. It takes into account the effect of the new constitutional dispensation and considers landmark judgments. The book also deals with related administrative, local government, housing and informal settlement issues.



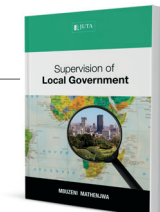
**Public Service Law Handbook**  
Juta Law Editors



This publication contains the laws applicable to public servants generally, at national as well as provincial level. Both the Public Service Act of 1994 and the Regulations promulgated thereunder have been amended repeatedly. This volume provides a consolidated text, and its loose-leaf format provides for continuing updates to ensure that the information remains current. The volume also contains the Public Service Coordinating Bargaining Council Resolutions, which regulate vital areas such as discipline, incapacity and dispute resolution.



**Supervision of Local Government**  
M Mathenjwa



*Supervision of Local Government* discusses the role of national and provincial governments in supervising the functions of local government. The book analyses the legal status of local government, which is entrenched and protected by the Constitution, and examines the powers of the national and provincial governments to supervise local government.

# JUTA'S POCKET STATUTES LIBRARIES

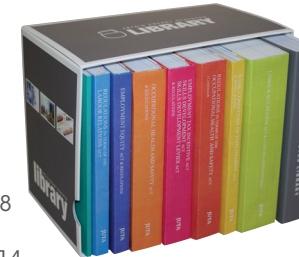
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- Labour Relations Act 66 of 1995 & CCMA Related Material
- Occupational Health and Safety Act 85 of 1993 & Regulations (Part A)
- Regulations in terms of Occupational Health and Safety Act 85 of 1993 (continued) (Part B)
- Regulations in terms of the Labour Relations Act

**Local Government Library - Basic Set (4-volume set)**



**Set includes:**

- Local Government: Municipal Systems Act 32 of 2000 & Regulations
- Local Government: Municipal Structures Act 117 of 1998; Preferential Procurement Policy Framework Act 5 of 2000; Local Government: Municipal Demarcation Act 27 of 1998 & Regulations
- Local Government: Municipal Finance Management Act 56 of 2003 & Regulations (including Related Material on CD)
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- Local Government: Municipal Structures Act 117 of 1998; Preferential Procurement Policy Framework Act 5 of 2000; Local Government: Municipal Demarcation Act 27 of 1998 & Regulations
- Local Government: Municipal Systems Act 32 of 2000 & Regulations
- Traditional Leadership and Governance Framework Act 41 of 2003 & Regulations
- White Paper on Local Government

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- Local Government: Municipal Systems Act 32 of 2000 & Regulations
- Public Audit Act 25 of 2004 & Related Material
- Public Finance Management Act 1 of 1999 & Regulations
- Public Service Act, 1994 (Proclamation 103 of 1994); Public Administration Management Act 11 of 2014 & Regulations



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