2016/17

PUBLIC ADMINISTRATION CATALOGUE



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PUBLIC ADMINISTRATION CATALOGUE

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ICON KEY



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KEY FEATURES























PAGES



AFRICA'S URBAN REVOLUTION



 Academics and scholars of Urban Studies, Development Studies, Geography, Public Administration.

AFRICA'S URBAN REVOLUTION s parnell & e pieterse (editors)



By 2030 African cities will have grown by more than 350 million people and over half the continent's population will be urban. Yet to policy-makers, scholars and much of the general public, Africa is quintessentially rural. This lack of awareness and robust analysis means it is difficult to make a policy case or a more overtly urban agenda. As a result there has been an insufficient response to the challenges and opportunities associated with the world's last major wave of urbanisation. Drawing on the expertise of scholars and practitioners associated with UCT's African Centre for Cities, and utilising a diverse array of case studies, this book gives a comprehensive insight into the key issues – demographic, cultural, political, technical, environmental and economic – surrounding African urbanisation.

CONTENTS

- Figures, tables and box
- Acknowledgements
- Africa's urban revolution in context – Edgar Pieterse and Susan Parnell
- Conflict and post-war transition in African cities – Jo Beall and Tom Goodfellow
- Sub-Saharan African urbanisation
 and global environmental change
 Susan Parnell and Ruwani
 Walawege
- Linking urbanisation and development in Africa's economic revival – Ivan Turok
- Religion and social life in African cities Carole Rakodi
- Feeding African cities: the growing challenge of urban food insecurity – Jonathan Crush and Bruce Frayne
- Transport pressures in urban Africa: practices, policies, perspectives – Gordon Pirie
- Decentralisation and institutional reconfiguration in urban Africa

 Warren Smit and Edgar Pieterse
- The challenge of urban planning law reform in African cities
 – Stephen Berrisford

ABOUT THE EDITORS



Susan Parnell is an urban geographer in the Department of Environmental and Geographical Sciences at the University of Cape Town. She serves on the executive of the African Centre for Cities. Her recent books include *A Routledge Handbook on Cities of the Global South* (Routledge, 2014).

Edgar Pieterse is holder of the South African Research Chair in Urban Policy. He is director of the African Centre for Cities and Professor in the School of Architecture, Planning and Geomatics at UCT.

- The education and research imperatives of urban planning professionals in Africa – James Duminy, Nancy Odendaal and Vanessa Watson
- Filling the void: an agenda for tackling African urbanisation – Edgar Pieterse
- Infrastructure, real economies and social transformation: assembling the components for regional urban development in Africa – AbdouMaliq Simone
- National urbanisation and urban strategies: necessary but absent policy instruments in Africa

 Susan Parnell and David Simon
- Urbanisation as a global historical process: theory and evidence from sub-Saharan Africa – Sean Fox
- Postscript: Building new knowledge and networks to foster sustainable urban development – Thomas Melin Contributing authors
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CITIES WITH 'SLUMS'

- FROM INFORMAL SETTLEMENT ERADICATION TO A RIGHT TO THE CITY

IN AFRICA

M HUCHZERMEYER



The title of this book deliberately suggests a critique of the Cities Without Slums campaign, which has unwittingly legitimised large-scale evictions from informal settlements in many African cities, from Abuja in Nigeria to Cape Town in South Africa. The African continent often looks to South African urban policy for a solution to what is perceived as the escalating 'problem' of slums. South African cities' global competitiveness in attracting investment, their hosting of the 2010 Soccer World Cup and their determination to eradicate informal settlements by 2014 are promoted as best practice. And yet, the South African target to eradicate informal settlements by 2014 is perhaps the most tragic misinterpretation and abuse of the Millennium Goal to 'significantly improve the lives of 100 million slum dwellers by 2020', to which the unfortunate slogan of Cities Without Slums is attached.

ABOUT THE AUTHOR



Marie Huchzermeyer is an Associate Professor in the School of Architecture and Planning at the University of the Witwatersrand, Johannesburg. She is the author of Unlawful Occupation: Informal Settlements and Urban Policy in South Africa and Brazil (AWP, 2004), co-editor of Informal Settlements: A perpetual challenge? (UCT Press, 2006) and author of Tenement Cities: From 19th Century Berlin to 21st Century Nairobi (AWP, 2011).

CONSOLIDATING DEVELOPMENTAL LOCAL GOVERNMENT

- LESSONS FROM THE SOUTH AFRICAN EXPERIENCE M VAN DONK, M SWILLING, E PIETERSE & S PARNELL (EDITORS)



Consolidating Developmental Local Government is written by academics who participated in one way or another in the experience of democratic consolidation. The book documents the dynamics of local government transformation and captures the key themes of the debates about policy options, lessons and key strategic decisions. These debates are aimed at ensuring that municipalities play a key role in creating more democratic, non-racial, equitable and sustainable communities, towns and cities. Critical questions are raised throughout the book about the kinds of challenges that all those involved with the future of local governance will face in the years ahead.



SUITABLE FOR

- Academics and students in Development and Urban Studies
- Policy-makers
- NGOs and government organisations dealing with housing rights.



SUITABLE FOR

 Students, researchers, specialists, community leaders, businesses, government officials and the general reader.



DOMAINS OF FREEDOM

- JUSTICE, CITIZENSHIP AND SOCIAL CHANGE IN SOUTH AFRICA THEMBELA KEPE, MELISSA LEVIN & BETTINA VON LIERES (EDITORS)



NEW EDITION

SUITABLE FOR

 Students of African Studies, Sociology, Political Science, Public Administration, Human Geography, International Relations, Comparative Politics, History and Development Studies. The South African revolution was expected to produce an alternative political regime in response to apartheid and global neo-liberalism. That South Africa's democracy has been unable to provide deeper freedoms is not necessarily a betrayal. Freedom is made possible and/or limited by local political choices, contemporary global conditions and the complexities of social change. This book aims to read the present historically, critically and politically, and to offer insights into the ongoing, iterative and often messy struggles for freedom.

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- Section 1: JUSTICE
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- Chapter Two: Law and Political Conflict in South African Land Reform – Christiaan Beyers (Trent University) and Derick Fay (University of California Riverside)
- Chapter Three: Qui Bono? A political economy assessment of twenty years of South African freedom – Antoinette Handley (University of Toronto)
- Chapter Four: South African Housing Policy over Two Decades: 1994-2014 – Marie Huchzermeyer (University of the Witwatersrand) and Aly Karam (University of the Witwatersrand)
- Section 2: FREEDOM
- Section Overview Dickson Eyoh
 (University of Toronto)
- Chapter Five: The Freedom Park and Voortrekker Monument: Commemorative Practices Between Reconciliation and Decolonization – Melissa Levin (University of Toronto)
- Chapter Six: The paradox of trade union action in post-Apartheid South Africa – Sakhela Buhlungu (University of Cape Town)

- Chapter Seven: The Politics of Women and Gender in the ANC: Reflecting Back on Twenty Years – Zine Magubane (Boston College)
- Chapter Eight: The Role of Rights and Litigation in Assuring More Equitable Access to Health Care in South Africa – Lisa Forman (University of Toronto) and Jerome Amir Singh (University of KwaZulu/Natal)
- Section 3: CITIZENSHIP

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- Chapter Nine: The Politics of Citizenship in South Africa from 1994 - 2014: Bettina von Lieres (University of Toronto and University of the Western Cape)
- Chapter Ten: Fire in the Vineyards: Farm Workers and Agrarian Change in Post-Apartheid South Africa – Christopher Webb (University of Toronto)
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- Chapter Twelve: Social Protests and the Exercise of Citizenship in South Africa – Anver Saloojee (Ryerson University)
- Chapter Thirteen: Migration to South Africa since 1994: Realities, Policies and Public Attitudes – Belinda Dodson (University of Western Ontario) and Jonathan Crush (University of Waterloo)

ABOUT THE EDITORS



Thembela Kepe is Associate Professor, Department of Geography, University of Toronto, Canada, and Visiting Professor, Department of Geography, Rhodes University.

Melissa Levin is an instructor in African Studies, University of Toronto, and taught politics at Nelson Mandela Metropolitan University.

Bettina von Lieres lectures at the Centre for Critical Development Studies, University of Toronto, and is a Senior Researcher in the Political Studies Department at the University of the Western Cape.

FAILURE OF DECENTRALISATION IN SOUTH AFRICAN LOCAL GOVERNMENT, THE

- COMPLEXITY AND UNANTICIPATED CONSEQUENCES **A SIDDLE & T KOELBLE**



The South African decentralised local government model has various instruments in place which, in theory, enable local government to achieve developmental objectives. Yet many South African municipalities are dysfunctional and incapable of performing their duties. This book examines the design of the local government framework and its contributing role in the crisis. Through empirical research conducted at 37 municipalities across the country, it finds that municipalities are frequently incapable of meeting the demands imposed upon them by a highly complex model of local government. The aim of this book is to promote an understanding of the difficulties that confront local government in South Africa and the causes of its failure. It encourages debate by posing a number of questions about the future design for local government and suggests that a far simpler model which imposes less complex demands needs to be considered.

ABOUT THE AUTHORS



Andrew Siddle has a PhD in Business Administration from the University of Cape Town, and is an expert in the fields of public and corporate governance and decentralisation. He has been admitted as an attorney of the high court of South Africa, and has extensive experience in local government law, finance and administration.

Thomas Koelble is Professor of Business Administration in Political Science at the graduate school of Business, University of Cape Town. He has written several books and many journal articles on institutions and social democracy.



THE FAILURE OF DECENTRALISATION IN SOUTH AFRICAN LOCAL GOVERNMENT



- Students of Political Science, Public Administration and Public Law
- Policy-makers in the field of local government and constitutional development
 - NGOs.

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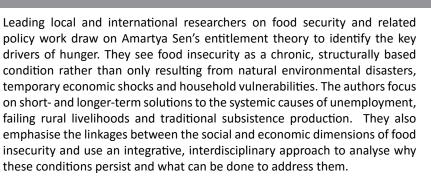
• Students Social, Economic and Health Sciences, Human Rights and Private Law.

FOOD SECURITY IN SOUTH AFRICA

- HUMAN RIGHTS AND ENTITLEMENT PERSPECTIVES SAKIKO FUKUDA-PARR & VIVIENE TAYLOR (EDITORS)

Ed





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- Chapter 2: The right to food: A global perspective – Susan Randolph and Shareen Hertel
- Chapter 3: Is the right to food really necessary? David Bilchitz
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- Chapter 11: Right to food advocacy in India: Possibilities, limitations and lessons learned – Shareen Hertel
- Chapter 12: Aligning policy to address food insecurity: Institutional challenges and political will in South Africa – Scott Drimie
- Chapter 13: Policies, institutions, politics and ideas for food security as a human right – Sakiko Fukuda-Parr

ABOUT THE EDITORS



Sakiko Fukuda-Parr is Professor of International Affairs at The New School, New York. She is a well-known development economist, known particularly for her UNDP Human Development reports from 1995 to 2004. Viviene Taylor is Associate Professor and Head of the Department of Social Development at the University of Cape Town. She was principal author and researcher of South Africa's first two UNDP Human Development Reports, and was appointed in 2010 to serve on South Africa's first National Planning Commission as a Commissioner.

GUIDE TO MANAGING PUBLIC POLICY, A W FOX, MS BAYAT & I FERREIRA



A Guide to Managing Public Policy places the management of public policy within the context of transitional South Africa. This important, accessible text is aimed not only at undergraduates but also those who encounter public policy on a day-to-day basis.

KEY FEATURES

- The book covers a broad spectrum of topics and all the chapters are practice-oriented
- Interesting aspects such as a history of policy analysis and the relationship between law-making and policymaking are included
- Models of policy-making and policy analysis are also included.





SUITABLE FOR

- Students of Political Science, Public Administration and Public Law
- Policy-makers in the field of local government and constitutional development
- NGOs.



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A Guide to Project Management 2e Centrate der Ritken zur



SUITABLE FOR

• Students and people in the workplace starting out in project management and for those who wish to improve their project management skills.

GUIDE TO PROJECT MANAGEMENT, A g van der waldt & w fox



A Guide to Project Management 2e is an invaluable resource for students and people in the workplace starting out in project management and for those who wish to improve their project management skills. The comprehensive, accessible text introduces concepts, guides readers through the necessary organisation skills and explores the use of technology.

CONTENTS

- Essentials of Project Management
- Project management life-cycle
- Project planning
- Organisational arrangements and project governance
- Project management knowledge areas
- Applied technology and project documentation

KEY FEATURES

- •
- For the second edition, A Guide to Project Management has been extensively updated to reflect changes in the processes and procedures of project management, global trends and international standards, and the expansion of the Project Management Body of Knowledge.
 - A new chapter on project planning looks at tools and techniques, types of project planning and detailed steps to be taken during planning.
 - A companion publication, *The Project Management Workbook*, consisting of self-assessment questions, group activities, exercises and guidelines for completion of a summative assignment/portfolio of evidence based on SAQA Unit Standards and chapter outcomes, is now also available.

ABOUT THE AUTHORS



Gerrit van der Waldt is an established researcher in a number of related subfields within Public Management and Governance. He presents various management capacity-building programmes for the Public Service in areas such as Programme and Project Management, Strategic Management and Human Resource Management. Gerrit currently serves as a Research Professor of Governance at North-West University (Potchefstroom Campus).

William Fox is a retired professor of Stellenbosch University and an honorary professor in the Faculty of Business at the Cape Peninsula University of Technology.

PROJECT MANAGEMENT WORKBOOK, THE g van der waldt



The Project Management Workbook is a companion publication to the popular A Guide to Project Management 2e by Gerrit van der Waldt and William Fox. The Project Management Workbook consists of self-assessment questions and exercises, group activities and exercises, and guidelines for completing a summative assignment/portfolio of evidence based on the SAQA Unit Standards and chapter outcomes.

CONTENTS

- Section A: Self-evaluation Questions and Answers
- Essentials of project management
- Project management life-cycle
- Project planning
- Organisational arrangements and project governance
- Project management knowledge areas
- Applied technology and project documentation
- Section B: Group activities and Exercises

KEY FEATURES



- The Workbook has been developed to imitate real-life projects found within public and private-sector settings.
- Using The Project Management Workbook in conjunction with A Guide to Project Management 2e will enable students to apply newly learned skills and track their learning progress.
- It will also ensure that they are able to apply their learning in the workplace.

ABOUT THE AUTHOR

Gerrit van der Waldt is an established researcher in a number of subfields within Public Management and Governance. He presents management capacity-building programmes for the Public Service.

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GUIDE TO PUBLIC ETHICS, A

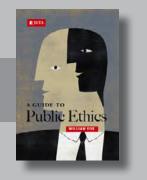


How does ethics fit in to the South African Constitution? Are we moving away from Ubuntu as a philosophy? How can we promote the enhancement of transparency, accountability and a development-oriented public sector? *A Guide to Public Ethics* seeks to enhance excellence in public service delivery by making the public sector more relevant to the needs of the South African community. It emphasises human development and management training of public servants in all spheres of government: locally, provincially and nationally.

KEY FEATURES



- Conflicts of interest
- Codes of ethics
- Norms and values
- The legal framework
- Public finance management
- The regulation of corruption in South Africa.



SUITABLE FOR

 Students and people in the workplace starting out in project management and for those who wish to improve their project management skills.



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 Management in Government
 will be indispensable
 for all undergraduate
 and postgraduate Public
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 Management students
 and a vital acquisition for
 public sector managers,
 HR specialists, corporate
 strategists and trade
 unionists.

NOTE:

This book is a replacement title for South African Human Resource Management for the Public Sector.

HUMAN RESOURCE MANAGEMENT IN GOVERNMENT

- A SOUTH AFRICAN PERSPECTIVE OF THEORIES, POLITICS AND PROCESSES

ERNST J VAN DER WESTHUIZEN (EDITOR)



Written from a uniquely South African perspective, *Human Resource Management in Government* explores many facets of the employment relationship, including strategic employment processes, workforce planning, talent management, trade union interactions, public sector labour relations and terminating employment relationships.

CONTENTS

- Part 1: Context and theoretical overview
- General introduction
- Theoretical perspectives
- Part 2: Strategising and planning
- Strategic human resource management
- Workforce planning
- Part 3: Obtaining suitable talent
- Equalising opportunities by means of affirmative action
- Talent management: Recruitment
- Part 4: Performance and career development
- Appraising and managing performance
- Career management

KEY FEATURES

- Reflections on learning
 programmes
- Part 5: Compensating and caring
- Incentive compensation and employee benefits
- Establishing and maintaining wellness
- Part 6: Employment relations
- Understanding and managing employment relations
- Terminating the services of employees
- Part 7: Future of human resource management
- Human resource management in the developed and developing world
- Human resource governance
- The book details a workable Human Resource Management strategy for the public sector that includes practices relating to performance management and career development, compensation and care of employees, as well as employee relations.
- In addition, *Human Resource Management in Government* also looks towards the future of human resource management, considering the trends in developed and developing nations as well as the governance of public relations.

ABOUT THE EDITOR



Ernst J van der Westhuizen is a Professor of Public Administration in the Department of Public Administration and Management at Unisa. He is a registered Master HR Professional in Learning and Development with the South African Board for People Practices.

Development with the South African Board for People Practices

INFORMAL SETTLEMENTS

- A PERPETUAL CHALLENGE?

M HUCHZERMEYER & A KARAM (EDITORS)



The United Nations Millennium Development Declaration of 2000 brought informal settlements, or 'slums' as they are often referred to, squarely onto national and international development agendas. One of the Millennium Development Goals was to significantly improve, by 2020, the lives of 100 million slum dwellers globally. This book explores how to achieve this.





JUST TRANSITIONS - EXPLORATIONS OF SUSTAINABILITY

- EXPLORATIONS OF SUSTAINABILITY IN AN UNFAIR WORLD **M SWILLING & E ANNECKE**



Current economic growth strategies around the world are rapidly depleting natural resources and eco-systems. Just Transitions provides an overview of these challenges from a global South perspective. How do developing countries eradicate poverty via economic development while encountering the consequences of global warming and dwindling supplies of clean water, productive soils, cheap oil, minerals and other resources?

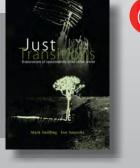
This book considers a just transition which reconciles the sustainable use of nature resources with a pervasive commitment to sufficiency (where over-consumers are satisfied with less so that under-consumers can secure enough). It synthesises a range of different literatures to illuminate new ways of thinking from a sustainability perspective. It rethinks development with special reference to the greening of the developmental state, explores the key role that cities could play in the transition to a more sustainably urbanised world, highlights the neglect of soils and examines the potential of sustainable agriculture to feed the world. Case studies drawn from Africa detail the challenges, but they are set in the context of global trends. The authors conclude with their experience of building a community that aspires to live sustainably.

ABOUT THE AUTHORS



Mark Swilling is Professor in the School of Public Leadership, University of Stellenbosch, co-ordinator of the postgraduate programme in Sustainable Development, Academic Director of the Sustainability Institute, and a member of the International Resource Panel convened by the United Nations Environment Programme.

Eve Annecke is founding director of the Sustainability Institute (SI) and co-founder of the Lynedoch EcoVillage. She leads the SI focus on child-centred sustainable communities, and teaches at master's level on sustainability, leadership and environmental ethics.





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Students of Sustainability
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 development practitioners
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 sectors and media workers,
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MANAGING FOR EXCELLENCE IN THE PUBLIC SECTOR g van der waldt (editor)



The South African public sector needs managers who are knowledgeable, skilful and sensitive to the significant issues in our society. *Management for Excellence in the Public Sector 3e* has been written with this in mind.

UPDATES FOR THE NEW EDITION

The third edition has been thoroughly revised and updated, taking into account the most recent changes in theory and practice; new legislation; contemporary trends and developments; statistics and data; the principles associated with the latest paradigms in the study of public sector management, including New Public Administration, New Public Management and Public Governance Frameworks; as well as a host of new case studies to reflect the changing nature and needs of the public sector.

CONTENTS

- Part 1: Public management: an environmental and multidisciplinary perspective
- Introduction to public
 management
- Management ethics, approaches and principles
- The public management environment
- The South African government system and public managers
- Part 2: Public management in a dynamic practice: functions, skills and applications
- Public management functions
- Public management skills
- Management applications
- Management tools, supportive technology and management techniques
- Public management: issues, challenges and remedies
- Public management: practical applications

KEY FEATURES



This publication contributes to the study of Public Management by incorporating disciplines and management practices not traditionally regarded as the domain of Public Management, but which nevertheless enrich this field of study, and by integrating subject theory with existing public sector management practices.

ABOUT THE AUTHOR



Gerrit van der Waldt is an established researcher in a number of subfields within Public Management and Governance. He presents management capacity-building programmes for the Public Service.



NEW EDITION



SUITABLE FOR

 Students, academics and professionals involved in studying, lecturing or applying management functions and processes.

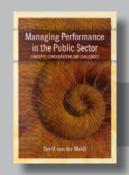


Managing Urganisationa Behaviour



SUITABLE FOR

 Students of sustainability science and development economics, academics and researchers across a wide range of disciplines, development practitioners involved in a wide range of sectors and media workers, policy-makers (politicians, government officials), business leaders and entrepreneurs.



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Undergraduate and

postgraduate Public

Administration and

public sector.

Governance students

focussing on performance

management and human

resource management in the

MANAGING ORGANISATIONAL BEHAVIOUR



Managing Organisational Behaviour focuses on the development of the multitude of skills crucial to effective, sustainable management and consequently the attainment of organisational goals. It provides an up-todate, thought-provoking guide to understanding employee behaviour and the tools to create a high-performance organisation.

KEY FEATURES

- Essentials of employee and group behaviour
 - Managing diverse groups
 - Collective bargaining
 - Organisational change and development
 - Chaos management
 - Redesigning organisations.

MANAGING PERFORMANCE IN PUBLIC SECTOR: CONCEPTS, CONSIDERATIONS AND CHALLENGES GERRIT VAN DER WALDT



In its "State of the Public Service Report" (2002) the Public Service Commission recommends that a performance evaluation framework for the public service be developed. Managing performance in the public sector highlights some of the most critical considerations for such a framework. It focuses on the context and importance of performance for good governance, the regulatory guidelines, the design of a departmental performance management system, as well as the integration of human performance management and appraisal into such a system.

KEY FEATURES



- Examines utilisation of various performance models such as the Excellence Foundation, the Balanced Scorecard and the "3E"-framework
- Highlights the more critical considerations for a performance evaluation framework for the public service
- Practical examples and templates are included to facilitate the development of a performance management system for a public institution.

MUNICIPAL ADMINISTRATION

- THE HANDBOOK DL CRAYTHORNE



The sixth edition of *Municipal Administration: The Handbook* remains a userfriendly text for all who have dealings with local government. Online support material contains regulations concerning procurement, fair administrative procedures and legislation on corruption.

CONTENTS

- The Constitutional picture
- Municipal boundaries,
- establishment and wards
- Municipal elections
- Councillors, structures and systems
- Development and services

KEY FEATURES

- **>**
 - Table of legislation
 - Table of cases.

Glossary

- Municipal organisation and employment
- The basis of municipal financing
- Managing municipal finances
- Making local government work
- Legal concepts.





SUITABLE FOR

- Students in Public Administration focussing on Municipal Administration
- This is a workbook for councillors, municipal staff as well as NGOs, lawyers, engineers and planners who have dealings with local government.





Municipa

Managemen

SUITABLE FOR

Completely revised and

updated, this edition is

an essential resource for

political representatives,

municipal officials and

students in the field.

- SERVING THE PEOPLE G VAN DER WALT (EDITOR)



In a developmental state like South Africa, municipalities are responsible for the development and growth of the areas that they manage. Through their consultative processes, municipal functions and goals remain a part of the public domain. In order to facilitate this growth and shape the future of local communities and municipalities, it is necessary to perfect local governance.

CONTENTS

- Municipal management: An orientation
- Fostering local democracy
- The statutory and regulatory framework for local government
- Municipal structures
- Local government and its external environment
- Integrated development planning as an approach to sustainable
 Development
- Managing municipal performance

KEY FEATURES



- Various aspects of municipal management in South Africa is looked at
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 - local economic development
 - local democracy
 - disaster risk reduction
- Provide theoretical and practical overview of how municipalities currently operate
- Contains all the latest regulations, Acts and legislation governing municipal management.

ABOUT THE EDITOR



Gerrit van der Waldt is an established researcher in a number of related sub-fields within Public Management and Governance. He currently serves as a Research Professor of Governance at North-West University (Potchefstroom Campus).

and municipalities in South AfricaLocal government and service

Local economic development

- delivery Municipal human resource
- management Municipal financial management
- Municipal supply chain management
 - Local government disaster risk management

PUBLIC ADMINISTRATION & MANAGEMENT

- THE GRASSROOTS

DAAN DU TOIT & GERRIT VAN DER WALDT



The aim of this publication is to equip public managers with insight into the functioning of public management and administration within the dynamic southern African context. At a time when public management within the public sector is expected to achieve the objectives of government in establishing a democratic and just society this publication takes on special importance.

CONTENTS

Part 1: Public Administration: An introduction

- Public administration as an ٠ activity
- Public administration as a discipline
- Government services and functions
- Principles of public • administration

Part 2: The environment of Public Administration

- Public administration and the ٠ external environment
- Public administration and the . internal environment
- Interaction between . environments and public administration

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- Suitable for self-instruction.

- Part 3 Government hierarchy Government hierarchy
- Central and provincial governments in South Africa
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PUBLIC ADMINISTRATION DICTIONARY WILLIAM FOX & IVAN H MEYER



Although a subject language in the broad field of Public Administration exists, its terms and concepts have not been defined adequately. Most first-year courses in Public Administration are structured to include a debate on the terminological issues. This subject dictionary is born of the need to provide students, lecturers and practitioners with a constructive resource for a better understanding of the terms used in the field of Public Administration.

KEY FEATURES

- Alphabetical dictionary of subject language to facilitate the learning and understanding of Public Administration
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 - Concepts, terms, theories and methodologies from other social sciences have been added due to Public Administration's multi-disciplinary focus.

PUBLIC FINANCE FUNDAMENTALS K MOETI (EDITOR)



Public Finance Fundamentals presents a comprehensive understanding of the way that government manages its finances. The scope of the book reaches beyond the specifics of legislation and policy, with the focus resting on fundamental principles, procedures and methodologies of public finance. These fundamentals are relevant not only to the South African experience, but can be applied globally.

This edition has been updated to reflect changes in legislation, policies and practices relevant within the current Public Management environment.

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- Defining money
- Monetary policy and fiscal policy
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- Role players in public financial management
- Section 2: The relationship between accounting and finance
- Accounting and finance
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- Organisation and functioning of government in terms of intergovernmental fiscal relations (IGFR)

- Section 4: Contemporary reforms to South African public financial management
- Budget reform and management of public money through budgeting
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- From procurement and tendering to supply chain management
- Local government financial management in South Africa

KEY FEATURES

- - Clearly presented chapters
 Learning outcomes and summaries
 - Illustrations, tables and figures
 - Interactive online supplementary material containing the relevant pieces of legislation referred to in the text.

ABOUT THE EDITOR



Kabelo Moeti specialises in Public Finance and Public Sector Economics with degrees in Finance, Science Administration and Administration. He is an Associate Professor at Tshwane University of Technology.

PUBLIC WORKS AND SOCIAL PROTECTION IN SUB-SAHARAN AFRICA

- DO PUBLIC WORKS WORK FOR THE POOR?

A MCCORD

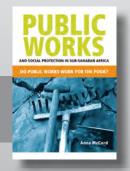


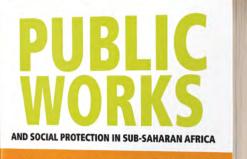
The prevailing view among donors and government agencies with responsibility for social protection is that Public Works Programmes present a 'win-win' situation, providing employment to the chronically poor while also creating assets for the state. But is this view in fact correct? This book critically explores the concept of the Public Works Programme (PWP) and interrogates its social protection performance in the context of chronic poverty. It reviews over 200 PWPs in eastern and southern Africa using original research drawn from extensive field analysis, interviews and survey work. The author makes a case for a reconsideration of the function of PWPs in the current social protection discourse and argues that the current PWP approach may not look so attractive from the beneficiary's perspective.

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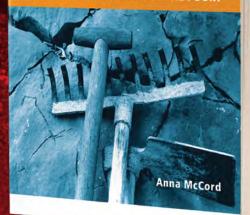
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- Chapter 2: Defining public works
- Chapter 3: The social protection function of public works programmes
- Chapter 4: Evaluating the performance of public works programmes
- Chapter 5: The role of the wage
- Chapter 6: The role of assets
- Chapter 7: The role of skills development

- Chapter 8: Two South African case studies: context, overview and methodology
- Chapter 9: Case study programme incidence
- Chapter 10: Case study labour market insights
- Chapter 11: Case study poverty impacts
- Chapter 12: Conclusion: Implications for future programming





DO PUBLIC WORKS WORK FOR THE POOR?



24

Public Works and Social Protection in Sub-Saharan Africa - Do Public Works Work for the Poor?



The prevailing view among donors and government agencies with responsibility for social protection is that Public Works Programmes present a 'win-win' situation, providing employment to the chronically poor while also creating assets for the state. But is this view in fact correct? This book critically explores the concept of the Public Works Programme (PWP) and interrogates its social protection performance in the context of chronic poverty. It reviews over 200 PWPs in eastern and southern Africa using original research drawn from extensive field analysis, interviews and survey work. The author makes a case for a reconsideration of the function of PWPs in the current social protection discourse and argues that the current PWP approach may not look so attractive from the beneficiary's perspective.

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