Instructional Designer

Juta Law
Location: Claremont
Reporting to: General Law and Compliance Manager

The Instructional Designer will be responsible for designing and developing interactive learning methods and material. The candidate will need to apply design principles through consultation and support in design, strategies, assessment and technology for instructional development and blended learning solutions.

Responsibilities:

- Coordinates instructional design projects from inception to completion (in-house and external).
- Consults with Publishers and other Project Managers on instructional design and learning objectives.
- Assists in the development of instructional strategies, course/support materials, assessment techniques, appropriate integration of instructional technologies and best practices as required per project.
- Designs and produces learning materials in a variety of formats including print, graphics, audio, video, animation and multimedia to support teaching and learning information needs.
- Provides assistance to authors, publishers and freelancers in technology tools and methods, use of instructional software and effective uses of multimedia.
- Researches and makes recommendations on best practices in instructional technologies and multimedia hardware/software to support teaching and learning.

Competencies:

- 2-5 years Instructional Design and Development work experience required.
- Experience in working with legal information advantageous.
- 1 year post-secondary training/teaching work experience advantageous.
- Experience of working with relational databases.
- Strong knowledge of occupational and competency analysis, methods and procedures required.
- Knowledge of research methodologies and techniques required.
- Knowledge and understanding of processes and standards for planning and implementing instructional design and development.
- Knowledge of instructional technology media and materials development and implementation principles required.
- Must possess strong working knowledge of SCORM and e-Learning.
- Knowledge of Learner Management Systems (LMS) required.
- Ability to read, analyse and interpret technical procedures.
- Ability to create training videos and educational materials.
- Technical/software specification writing skills required.

Attributes:

- Excellent communication skills, both verbal and written (English)
- Ability to do research
- Analysis and problem solving ability
- Creative and innovative
- Technical and professional knowledge
- Ability to effectively present information in an instructional manner.
- Continuous learning ability – developing technical and professional skills
- The ability to embrace new technology and/or changes for the development of better products
- Planning/organizing and project management ability

We offer a competitive and market related remuneration package, commensurate with experience. To apply, please email your letter of application and two-page CV to recruitment@juta.co.za by 28 August 2015. This appointment will be made in line with Juta's employment equity plan. Should you not receive a response by 11 September 2015, please consider your application to be unsuccessful.