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J Grogan

Dismissal comprehensively deals with all the circumstances in which dismissals arise and are challenged, with examples drawn from recent case law. The procedural requirements governing dismissal and the remedies available to unfairly dismissed employees are also described in detail





## Collective Labour Law, 2nd edition J Grogan

The second edition of Collective Labour Law sets out the principles and the issues that may arise in the relationship between organised labour and employers, illustrated by examples drawn from decided cases.

Dismissal, Employment Rights, Collective Labour Law and Labour Litigation & Dispute Resolution by John Grogan are part of a series, which together provide a comprehensive overview of the entire body of current labour law.







#### **Employment Rights, 2nd edition** J Grogan

This book sets out the issues that may arise during the existence of an employment relationship, from the moment an employee applies for a job, to the moment the relationship is terminated, illustrated by examples drawn from decided cases



#### Labour Litigation and Dispute Resolution, 2nd edition J Grogan

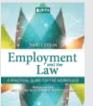
Labour Litigation and Dispute Resolution is a comprehensive exposition of practice and procedure in the various forums charged with the responsibility of resolving employment and labour disputes in South Africa. The rules of the several forums are discussed, and there are useful tips for all role players in labour litigation, arbitration, and other forms of dispute resolution. Separate chapters on private arbitration and alternative dispute resolution are also included.







This well-established book is a practical guide through areas such as discipline and dismissal, unfair labour practices, employment equity, collective bargaining and industrial action. The 11th edition has been revised with the latest case law and covers the significant 2014 amendments to the LRA, EEA and BCEA.







#### Employment and the Law: A Practical Guide for the Workplace, 3rd edition H Landis, L Grossett

Employment and the Law: A Practical Guide for the Workplace is a comprehensive yet practical guide to the application of labour law in the workplace. The book allows for quick and easy access to the information required to manage the employment relationship effectively. The book will prove useful in both preventing and resolving labour disputes.

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## The Black Economic Empowerment Scorecard Manual

C van Wyk, H Wiggins

The BEE Scorecard Manual allows one to determine a business's BEE score with a high degree of accuracy. It simplifies the process of calculation in preparation for verification by providing a by-step guide through some of the more complicated calculations. The manual also includes a useful Excel spreadsheet calculator on CD-ROM.



## Collective Bargaining in the Workplace

M S Anstey, J Grogan, T Ngcukaitobi

This book is a comprehensive and inclusive guide to understanding conflict in the South African workplace, the alternative dispute-handling process, negotiations and collective bargaining.



#### Equality in the Workplace: Reflections from South Africa and Beyond O Dupper, C Garbers (editors)

This collection of essays evaluates South Africa's efficacy in achieving the goals set out in the Employment Equity Act and compares this to experiences in India, Canada, the United Kingdom, Germany and the European Union







## Unfair Discrimination in the Workplace

D du Toit, M Potgieter

This book explains the meaning of unfair discrimination and the law on harassment and medical, HIV and psychological testing in the workplace, while taking into account the amendments to the EEA. It analyses employer liability, prevention of discrimination and the legal defences. Practical dispute resolution procedures are discussed.

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McCann et al

This book explains the case law on substance abuse and recommends procedures for identifying, controlling and treating substance abuse in the workplace.





## Collective Bargaining in South Africa

S Godfrey, J Maree, D du Toit, J Theron

Collective Bargaining in South Africa thoroughly analyses the state of collective bargaining in South Africa, historically and today, while considering empirical data and initiatives developed by trade unions and employers worldwide. It raises policy options for the changing, globalising marketplace.





The Dispute Resolution Digest 2014 Tokiso Dispute Settlement (Pty) Ltd

The Dispute Resolution Digest examines statistically whether the dispute mechanisms of the Labour Relations Act are functioning effectively. It considers trends in collective labour law and statutory dispute resolution processes.





HIV & Social Security Law: The SADC Region

Y Jorens (editor)

HIV & Social Security Law comprises a collection of conference papers from representatives of the ILO, the SADC Tribunal and academics from different universities in the SADC region. They assess the extent to which national governments have enacted measures to deal with HIVrelated issues in the domains of labour law, health law, social protection and social security law.







#### Industrial Law Journal

(incorporating the Industrial Law Reports) C Cooper, C Vosloo, L Williams-de Beer, J Wilson (editors)

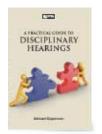
This premier South African labour law reporter comprehensively covers judgments and awards handed down by the Labour Court, Labour Appeal Court, the CCMA, Bargaining Councils and private arbitration bodies. It also covers labour related judgments from the Constitutional Court and the Supreme Court of Appeal. Every 4th issue includes relevant articles, notes and case notes by local and foreign experts. Subscribers receive a free monthly e-newsletter and a detailed annual subject index.



## Labour Law into the Future

K Malherbe, J Sloth-Nielsen

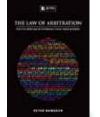
This title is a volume of analytical pieces in honour of Professor D'Arcy du Toit. The contributing authors are internationally recognised and leading researchers in the field of labour law. As a result, *Labour Law into the Future* offers contributions on some of the most hotly debated issues in labour law, such as unfair discrimination, outsourcing, wage justice and labour brokers.





#### A Practical Guide to Disciplinary Hearings M Opperman

This title sets out all the aspects of disciplinary hearings for the chairman and defendant. It includes a practical matrix for calculating awards and reaching fair results, and contains templates for hearings of the different types of offences.

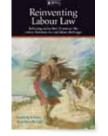




## The Law of Arbitration

P Ramsden

This book sets out the South African common law, legislation and case law applicable to each stage of the arbitration cycle. The book draws extensively from the UNCITRAL Model Arbitration Law (MAL) and international case law. Important local and international arbitration legislation and texts are included as appendices.





## Reinventing Labour Law: Reflecting on the first 15 years of the Labour Relations Act and future challenges

(first published as Acta Juridica 2012) *R le Roux, A Rycroft* 

*Reinventing Labour Law* is devoted to a critical review of the first 15 years of the 1995 Act, and also tracks the future of labour market regulation in South Africa.

## 25% DISCOUNT: Selected loose-leafs below





#### Black Economic Empowerment: Commentary, Legislation and Charters

Cheadle, Thompson & Haysom; P S Benjamin, M Taylor, T N Raditapole

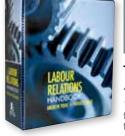
This loose-leaf work provides a comprehensive commentary on the legislative framework regulating BEE. It is regularly updated to include new legislation, charters and codes of aood practice.



Labour Law - Sectoral Determinations

(Juta Legislation Service) Juta's Statutes Editors

This publication contains the Ministerial Determinations and Sectoral Determinations published in terms of the Basic Conditions of Employment Act, which include wage tables for the various employment sectors. This title is updated by means of six-monthly revision services, with free newsletters in the interim.





The Labour Relations Handbook A Pons, P Deale

The Labour Relations Handbook is a comprehensive guide to effective management in South Africa. It identifies areas for change, suggests practical strategies and provides concise labour relations information, specific policies and practical procedures and guidelines.





#### Metal and Engineering Industries Bargaining Council Consolidated Agreements (MEIBC)

Juta's Statutes Editors, in collaboration with the MEIBC

This work reflects the current agreements relating to industry members in a consolidated format as published in the Government Gazette.



This leading and comprehensive reference work

is a practical guide to South African industrial relations. It introduces theoretical concepts and historical facts to enhance day-to-day practice.

S Bendix





#### Motor Industry Bargaining Council Consolidated Agreements (MIBCO) Juta's Statutes Editors

This bilingual publication provides easy access to the legal provisions applicable to the motor trade. It combines in one publication the Agreements, wage determinations and conditions of service, as amended.





#### Public Service Law Handbook

Compiled in collaboration with the Public Service Coordinating Bargaining Council

The Public Service Law Handbook contains the laws applicable to public servants, at a national and provincial level. It includes the Act, Regulations and selected Bargaining Council Resolutions which regulate vital areas such as discipline, incapacity and dispute resolution.





## South African Labour Law

C Thompson, P Benjamin

This work has been acclaimed as the most authoritative work on South African labour law. It contains the text of all the important Acts and Regulations together with full introductory commentary.





## Occupational Health and Safety Act and Compensation for Occupational Injuries and Diseases Act

P Benjamin

This work combines the Occupational Health and Safety Act, the Compensation for Occupational Injuries and Diseases Act and up-to-date commentary in one useful compendium. It provides guidance on occupational injuries, health and safety policies, the reporting of incidents and formal inquiries into workplace injuries. It also features a discussion on work-related post-traumatic stress disorder and compensation.





## Skills Development Handbook

P Benjamin, B Barry

This work is ideal for those who deal with work-based education and training, as stipulated by the Skills Development Act. It includes the Skills Development and Skills Development Levies Acts and Regulations together with extensive commentary.

## 25% DISCOUNT: Juta's Pocket Companions below

## Key legislation explained by the experts

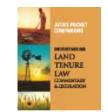
*Juta's Pocket Companions* are the ideal complement to corresponding *Juta's Pocket Statutes*. Key provisions of the Acts are systematically explained in a nonlegalistic style. *Companions* also feature key point summaries and frequently asked questions to promote understanding of the legislation.





Understanding Broad-based Black Economic Empowerment E Kalula, A M'Paradzi, N Okorafor

 Commentary on the various aspects of BEE (scorecards, ownership, management and control, employment equity, skills development, preferential procurement, enterprise development, socio-economic development and fronting)
glossary of terms





Understanding Land Tenure: Commentary and Legislation A Mohamed et al

 Commentary on land tenure law in South Africa together with the three key pieces of legislation: the Labour Tenants Act, the Extension of Security of Tenure Act and the Prevention of Illegal Eviction Act = Explanation of relevant case law = section on access to the courts, including the Land Claims Court





## **Understanding Sectoral Determination 6: Private Security**

D Keith

 Commentary on the specific minimum conditions of employment and wage tables for the security industryfull text of the sectoral determination which all employers of security guards must have available in the workplace





## Understanding Social Security Law

E Kalula, B Jordaan, E Strydom

Commentary on social security in its various facets (private and public measures) = relevant case law = key point summaries and FAQs aid understanding of the Act





#### Understanding the CCMA Rules & Procedure D Keith

- Concise summaries of the CCMA Rules

explanations of processes and proceedings templates for rescission and condonation applications





## Understanding the Labour **Relations Act**

E Kalula, B Jordaan, E Strydom

Commentary on the Labour Relations Act

systematically covers important provisions - key point summaries and FAQs aid understanding of the Act





#### Understanding the Skills **Development Act**

S Hammond, V Mabena, E Strydom

Commentary on the Skills Development Act explanations of the major re-alignment of the legislation

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## Understanding Sectoral Determination 9: Wholesale & Retail

D Keith

- Commentary on the specific minimum conditions of employment in the wholesale and retail sector - full text of the sectoral determination







## Understanding the Basic Conditions of Employment Act

E Kalula, B Jordaan, E Strydom

Commentary on the Basic Conditions of Employment Act = key point summaries and FAQs aid understanding of the Act





#### Understanding the Employment Equity Act

E Kalula, B Jordaan, E Strydom

Commentary on the Employment Equity Act = explains affirmative action and unfair discrimination = FAQs and explanations of leading cases aid understanding





### Understanding the Occupational Health & Safety Act and the Compensation for Occupational Injuries & Diseases Act

P Benjamin

Commentary on the Occupational Health and Safety Act and Compensation for Occupational Injuries and Diseases Act - guidance on occupational injuries, health and safety policies, the role of safety representatives and committees and the reporting of incidents and formal inquiries into workplace injuries discussion of work-related post-traumatic stress disorder, compensation and the claims process





## Understanding Unemployment Insurance Law

L G Mpedi

Commentary on the different pieces of legislation which provide protection to the unemployed guidance on the scope of insurance cover, the institutional framework, the duties and rights of contributors and employees, eligibility for benefits, dispute settlement and enforcement - selected unemployment insurance forms

## **25% DISCOUNT: Posters**





## Summary of the Basic Conditions of **Employment Act**

Section 30 of the Basic Conditions of Employment Act requires an employer to display the employees' rights in the prescribed form, at the workplace, in the official languages spoken at the workplace.

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## The Skills Development Act 97 of 1998

This poster contains the most important provisions for employers, workers and SETAs.





#### Summary of the Employment Equity Act 55 of 1998

Section 25(1) of the EEA requires employers to display a summary of the Act. This poster contains the summary, Form EEA3 under Regulation 5 of the General Administrative Regulations to the Act.





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#### The Occupational Health & Safety Act 85 of 1993

Contains key legislative provisions relating to occupational hazards, health and safety which employers and employees should be aware of.





#### Schedule C and Schedule D of the General Machinery Regulations of the Occupational Health and Safety Act 85 of 1993

Section 13 of the Act requires employers to inform workers of any hazardous working conditions. Regulation 9(2) of the General Machinery regulations to the Act requires employers with boilers on the premises to display a copy of Schedule C and for machinery other than a boiler, Schedule D. The legislation requires display in both official languages in legible form in a conspicuous place at the premises

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These concise pocket-sized works contain the full text of key legislation, regulations, key addresses and a quick topic finder.





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- Regulations in terms of the Labour Relations Act Price - Individual volume: R68
- Employment Tax Incentive Act 26 of 2013; Skills Development Act 97 of 1998; Skills Development Levies Act 9 of 1999 & Regulations Price - Individual volume: R110





## **Broad-Based Black Economic Empowerment** Act 53 of 2003 & Related Material

(includes CD containing Sector Codes on Broad-Based Black Economic Empowerment)

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## Juta's Labour Library

Juta's Labour Library serves as a complete repository of up-to-date labour legislation and other primary material. It contains *Industrial Law Journal* issues from 1980 to date and the *Labour Law Digest* from 1998 to date. A regularly updated electronic version of John Grogan's *Workplace Law* is also included.

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## Motor Industry Bargaining Council Consolidated Agreements (MIBCO)

This resource contains the motor industry agreements, wage determinations and conditions of service, incorporating all amendments. It also includes the Digest of Arbitration Awards (prepared by the Dispute Resolution Centre) and related labour legislation (including the Labour Relations Act).

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Includes the full text of the printed version, the text of the important Acts and Regulations and full introductory commentary. Extensive hyperlinks to footnotes, legislation judicially considered, and extensive cross-chapter referencing allows for easy and rapid access to information.



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