



**Installation and
licensing instructions for
Diagnostic and Procedural Coding - Module 1
VirtualBook®**

A photograph showing a white coffee cup filled with coffee on a matching saucer, placed on a dark blue fabric. Next to it is an open book with white pages.	<p>VirtualBook® 4.0</p> <p>VirtualBook® is an interactive multimedia learning platform from Eduflex.com</p> <p>For more information go to www.eduflex.com</p>
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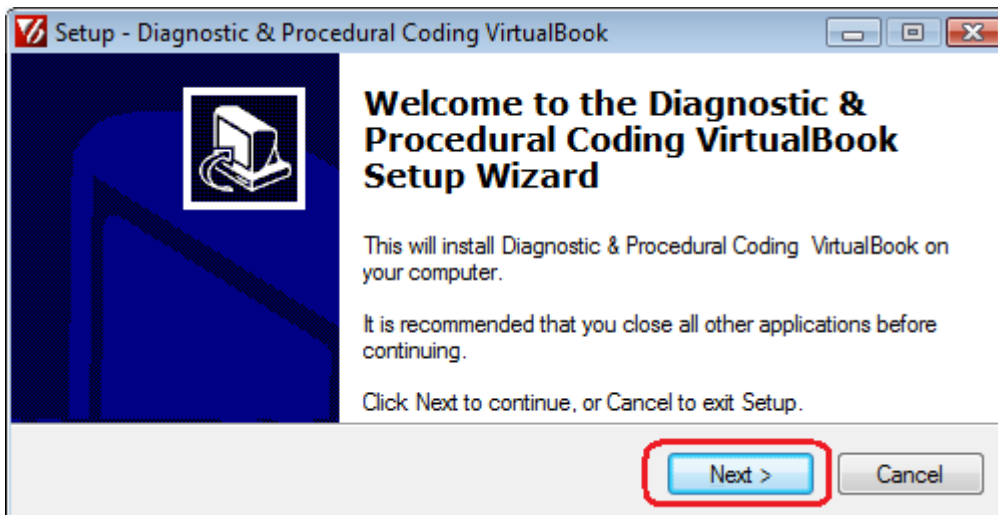
Support contact details:
Tel: +27 21 448 8311
Email: support@eduflex.com

Installing the Diagnostic and Procedural Coding - Module 1 VirtualBook®

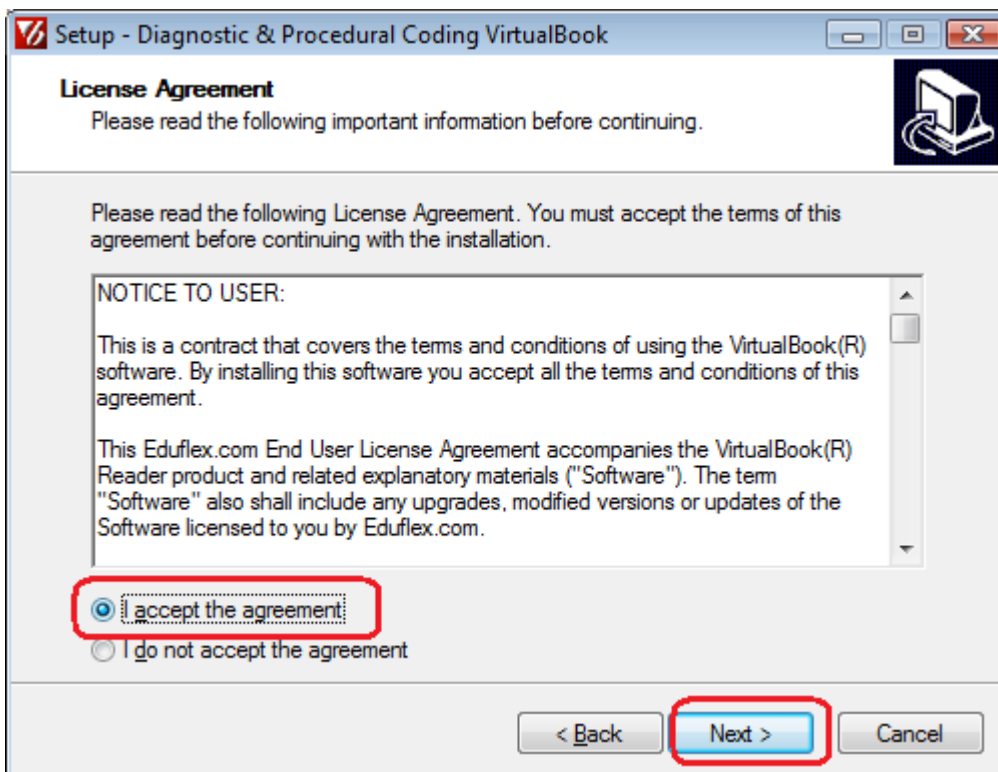
Insert the Diagnostic and Procedural Coding - Module 1 CD.

The CD should automatically start to install. If it doesn't automatically start to install, go to your CD ROM/DVD drive and double click on DPC1_VBInstall.exe

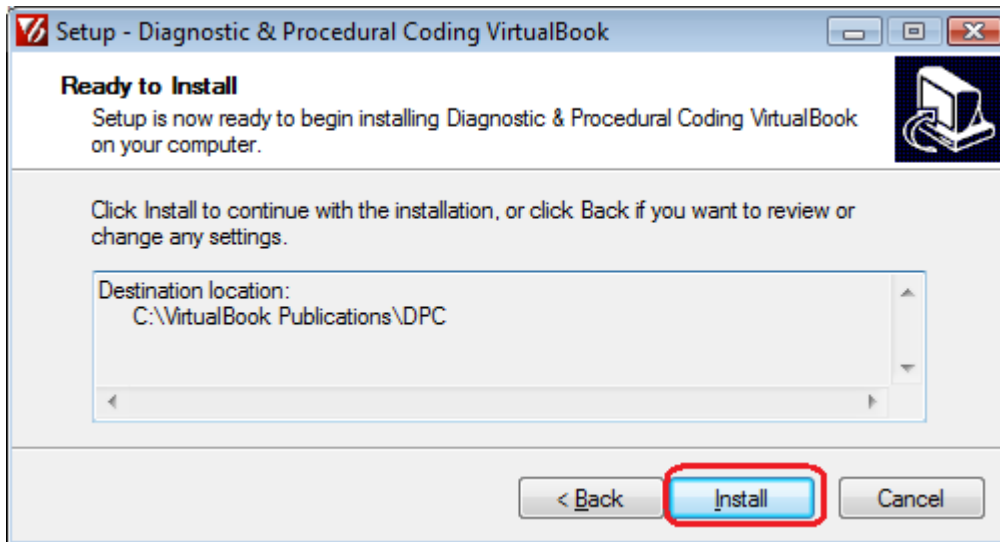
Once it has started to install, follow these instructions:



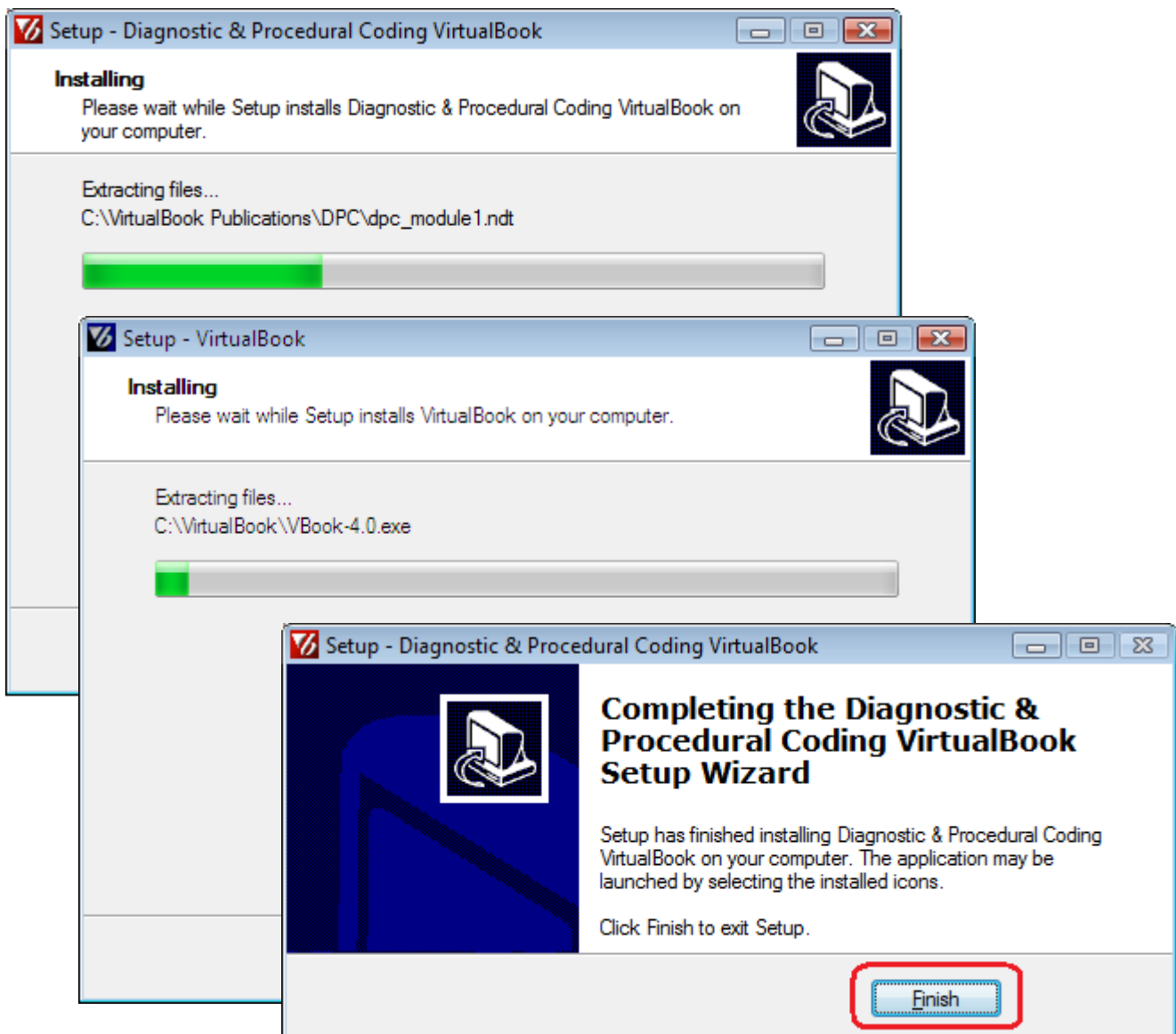
Select **Next**.



Accept the licence agreement and select **Next**.



Select **Install**. (Both the publication and reader will be installed.)




When installation is complete, select **Finish**.

If you have not used the Diagnostic and Procedural Coding Module 1 VirtualBook before, then you will have to license the book – to do this follow the steps below.

Licensing your VirtualBook®

VirtualBook® 4.0



Enter your VirtualBook username and password

Username :

Password :

VirtualBook® is an interactive multimedia learning platform from Eduflex.com
For more information go to www.eduflex.com


On the logon screen select **New User**.

New User Details ✕

Please enter your details including a VirtualBook username and password that you will use to login to your publications.

Username (for login):	<input type="text"/>
First name:	<input type="text"/>
Last name:	<input type="text"/>
Password:	<input type="password"/>
Re-enter password:	<input type="password"/>
Email Address:	<input type="text"/>

I want to select my own Proxy settings



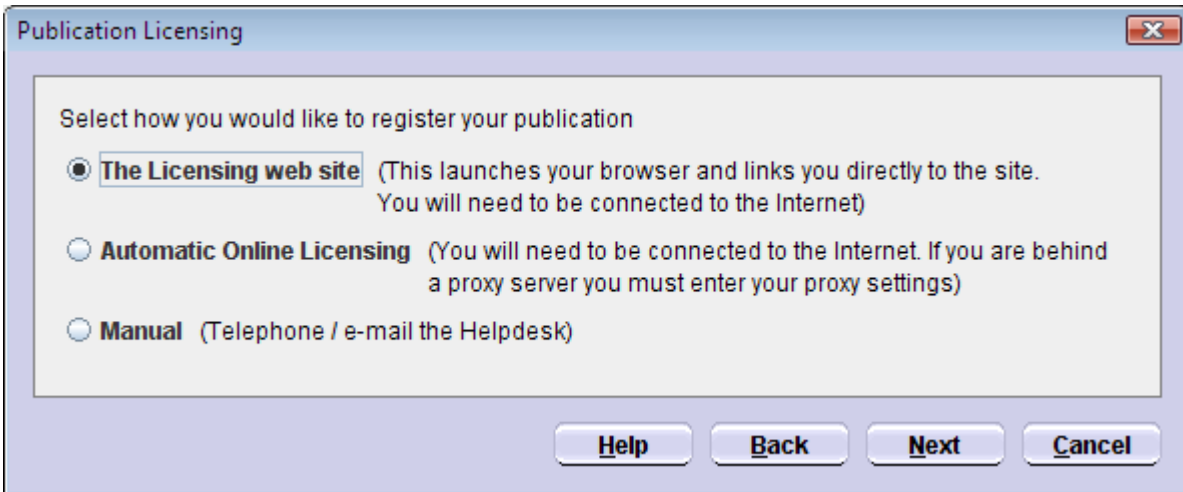
Enter your details, but do not tick the Proxy settings option at the bottom.

When you have completed the fields. Select **Next**.

Your username is your first initial and surname, e.g. If your first initial and surname is V Blogg, your username would be vblogg.

Your default password is your ID number.

You will be offered 3 methods to license your VirtualBook®.

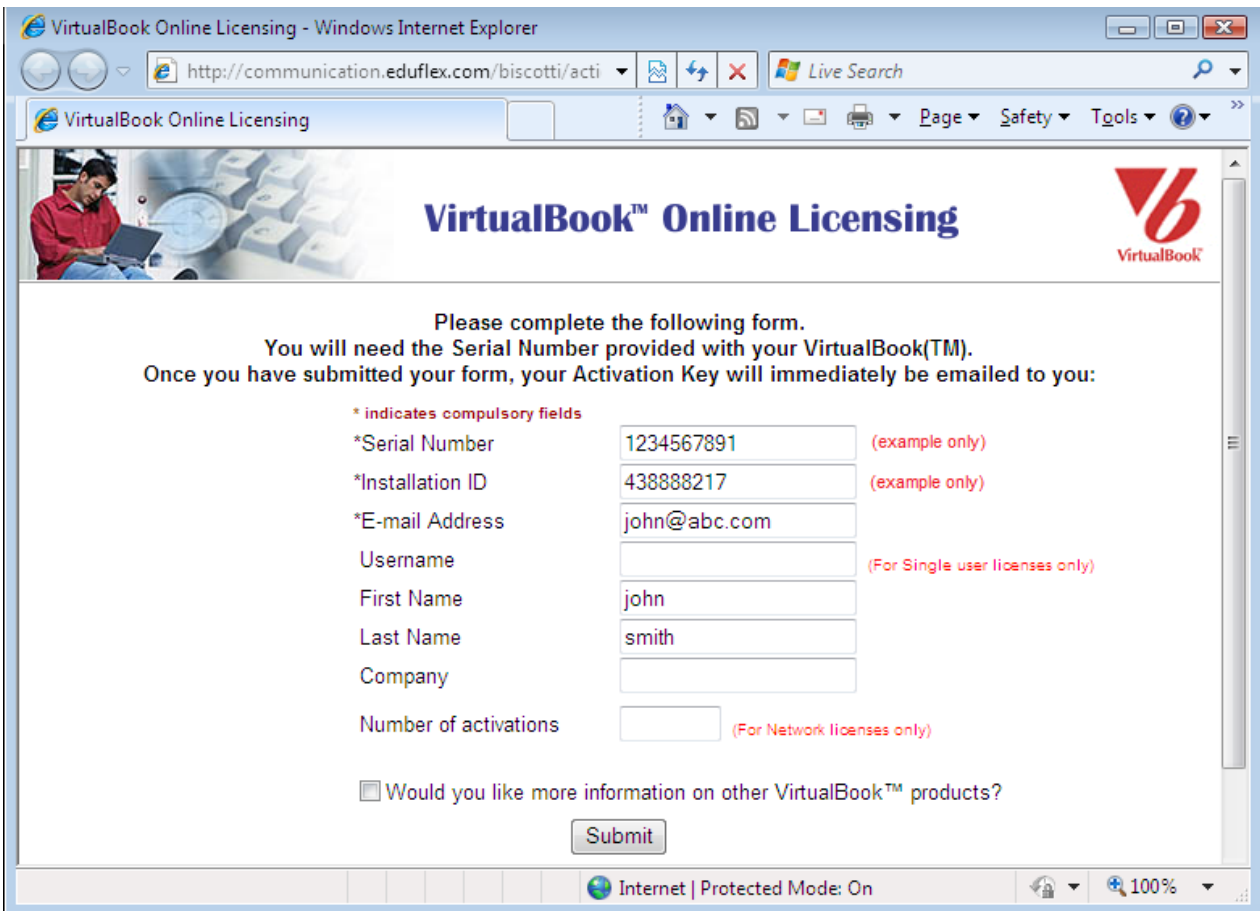


1. The Licensing Web Site (recommended)

This will take you to a web-page where you can license your VirtualBook®.

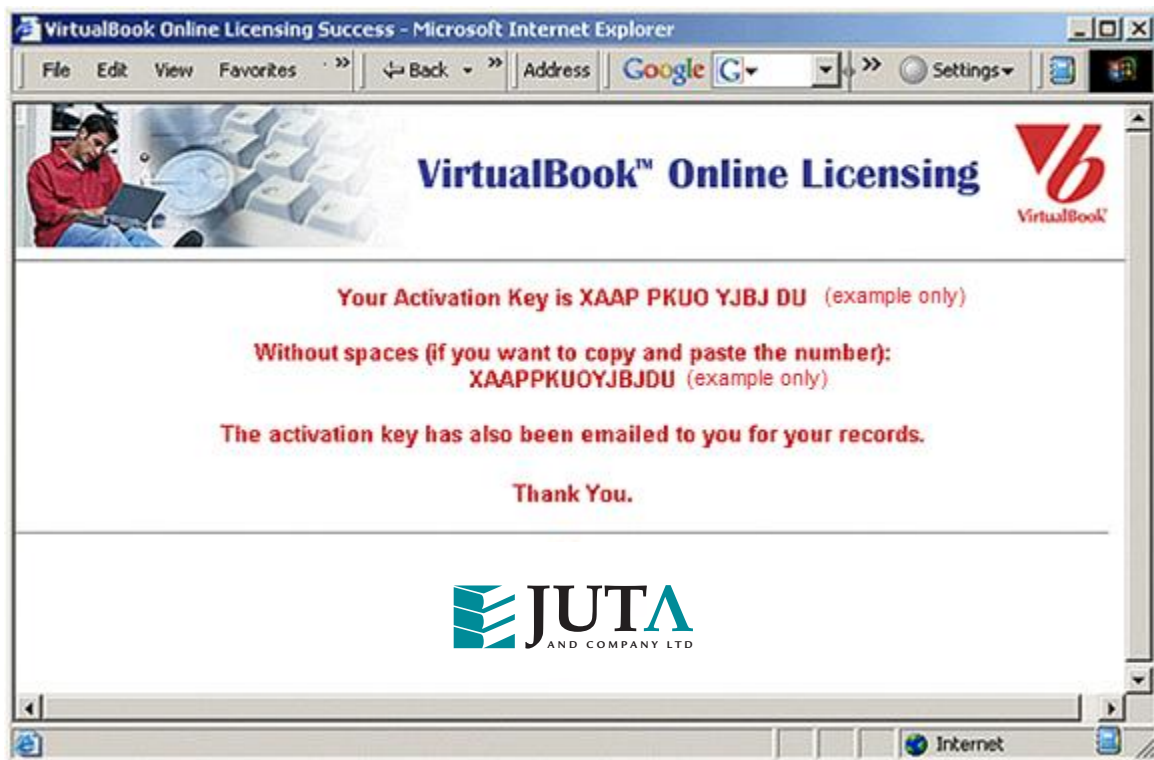
You need to be connected to the Internet to use this licensing option.

This option will open a website where you can generate an Activation Key yourself without the need to phone or email Eduflex.com.



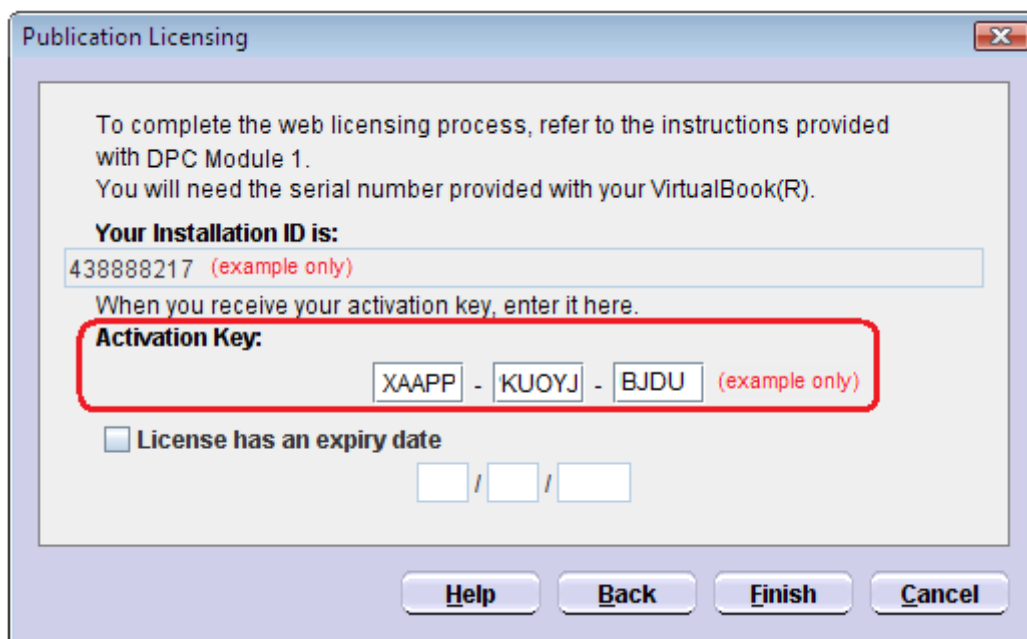
On the website just enter your serial number (found on the back of the CD case)

Click the *Submit* button.



On this screen your Activation Key is displayed.

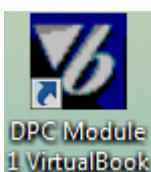
You can Copy (ctrl + C) this key and Paste (ctrl + V) into the VirtualBook® dialog shown in the example below (or you can type it in):



Ignore the "License has an expiry date" option.

Click **Finish** once you populated all the necessary fields.

You can now access your VirtualBook® via the shortcut on your desktop.

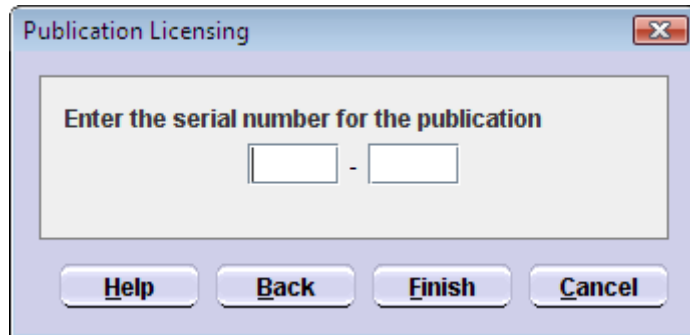


2. Automatic Online Licensing

This option will do the licensing automatically over the Internet.

Please note: If you're on a network behind a proxy server or firewall, you will need to enter your proxy settings.

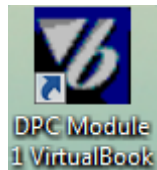
You will also need to be connected to the Internet.



Enter the serial number (found on the back of the CD case).

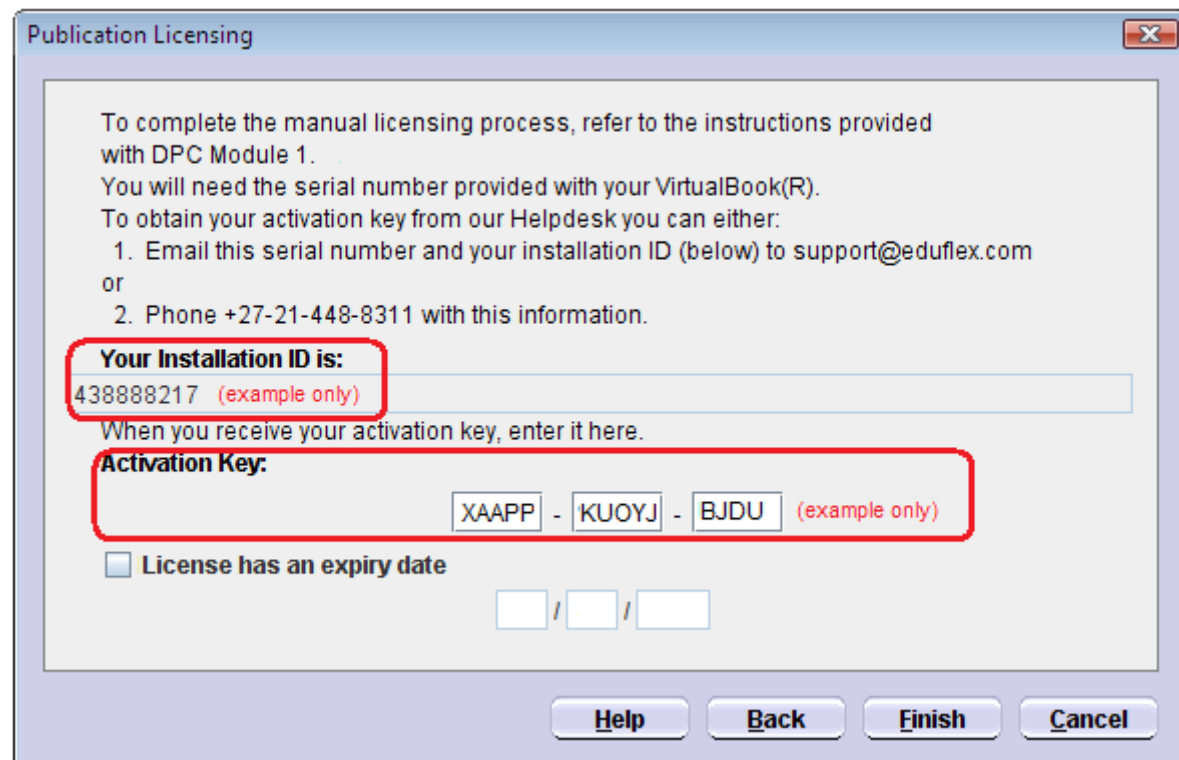
Click **Finish** to complete the licensing.

You can now access your VirtualBook® via the shortcut on your desktop.



3. Manual Licensing

You will need to email the **Installation ID**, as shown in the screen below, and serial number (found on the back of the CD case) to support@eduflex.com to get an Activation key.



To complete the manual licensing process, refer to the instructions provided with DPC Module 1.

You will need the serial number provided with your VirtualBook(R).

To obtain your activation key from our Helpdesk you can either:

1. Email this serial number and your installation ID (below) to support@eduflex.com
- or
2. Phone +27-21-448-8311 with this information.

Your Installation ID is:
438888217 (example only)

When you receive your activation key, enter it here.

Activation Key:
XAAPP - KUOYJ - BJDU (example only)

License has an expiry date

/ /

Help Back Finish Cancel

When you have received the Activation Key, fill in the activation key.

Ignore the “*License has an expiry date*” option.

Click **Finish** to complete the licensing.

You can now access your VirtualBook® via the shortcut on your desktop.

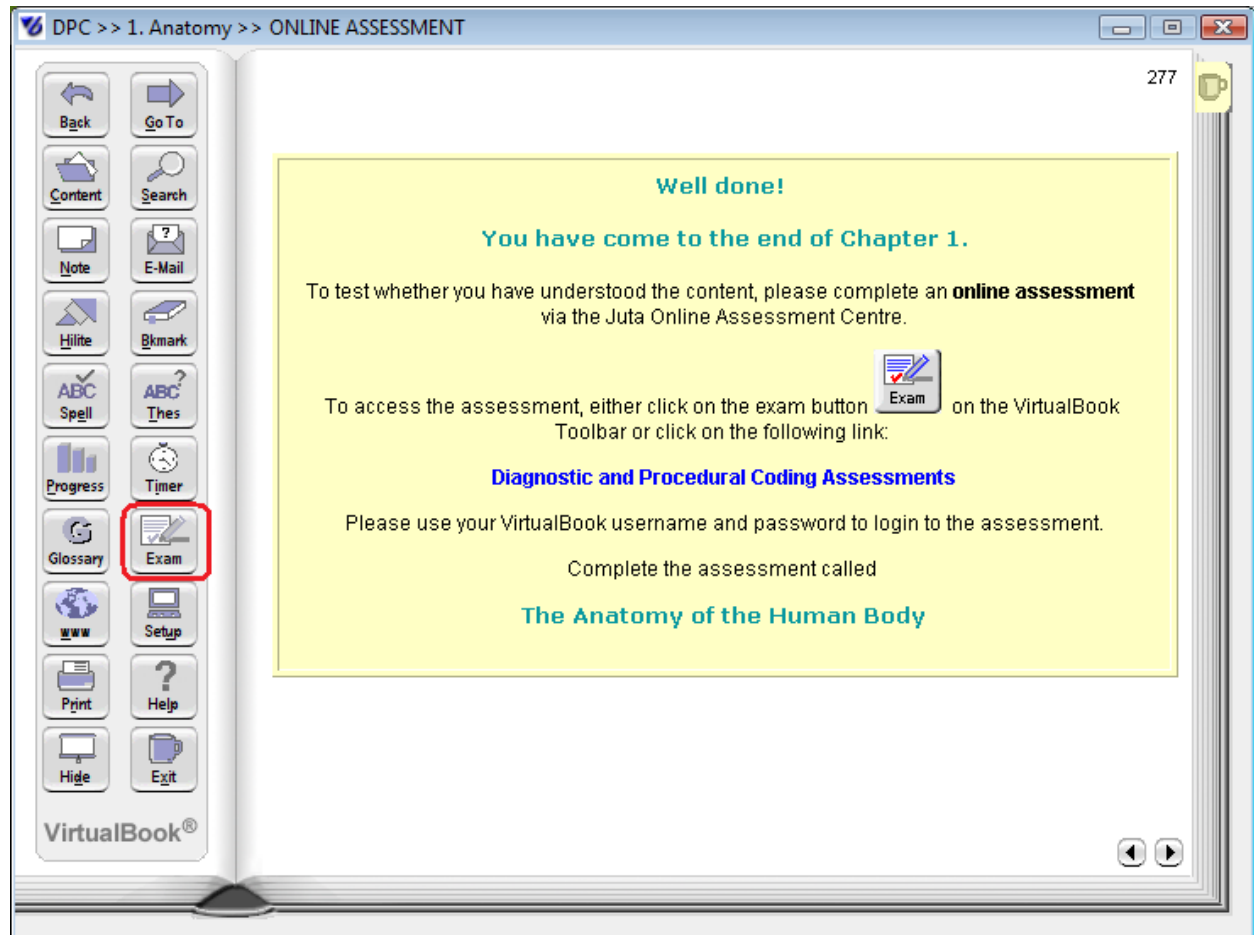


Accessing the Assessments

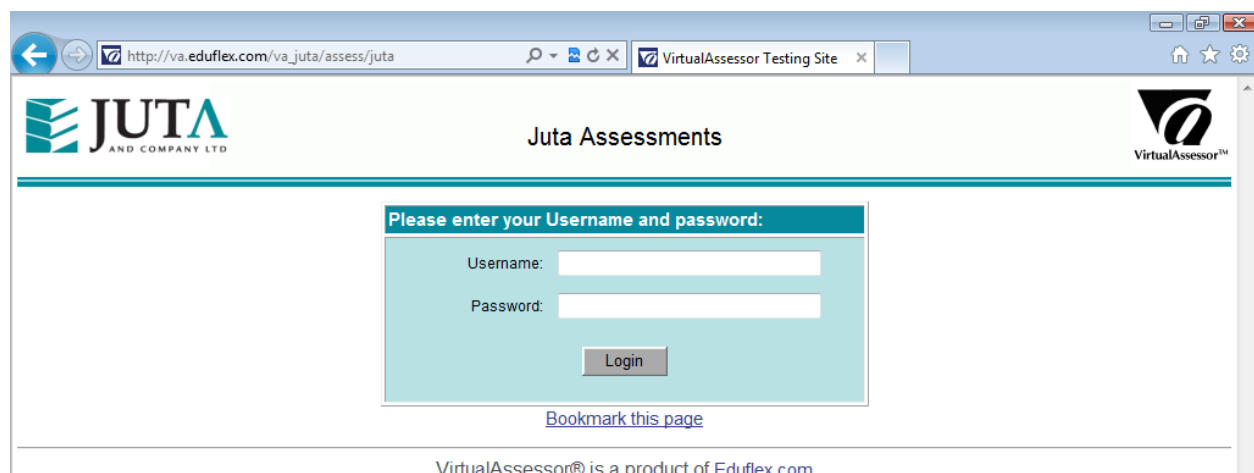
At the end of each chapter and at the end of the cluster is an assessment.

You can link to the assessments from:

- the VirtualBook toolbar
- links at the end of each chapter



Click on the exam button on the toolbar, or via the link at the end of each module.



You will be linked to the VirtualAssessor® assessment site.

To access the assessments, enter the username and password that were supplied when you registered (the same ones you used for VirtualBook® - Your username is your first initial and surname, e.g. If your