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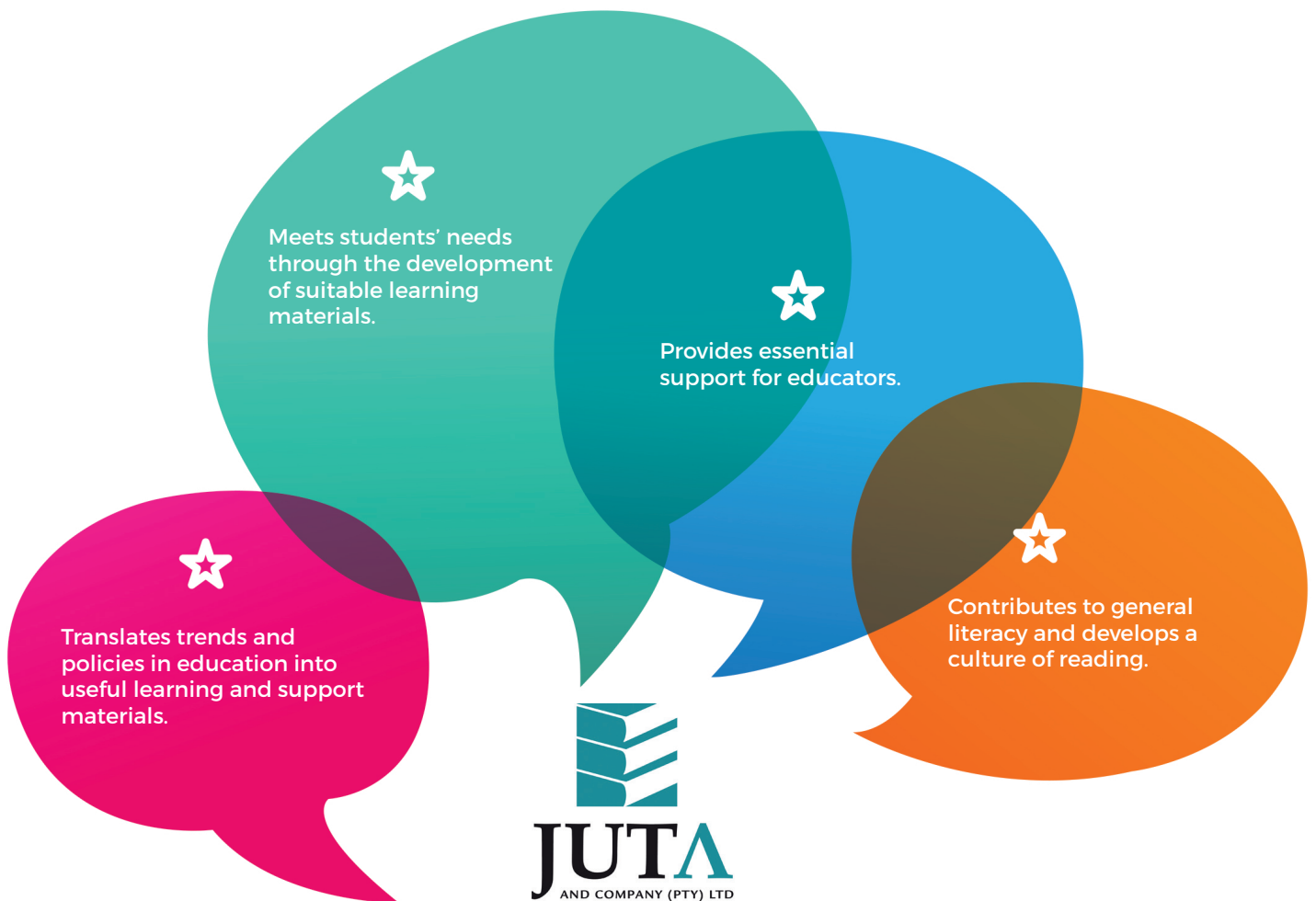


PUBLIC ADMINISTRATION

CATALOGUE

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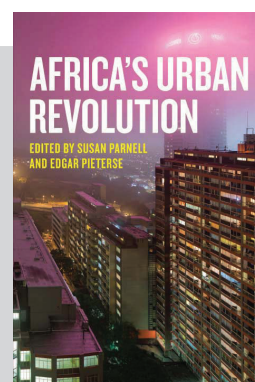
AFRICA'S URBAN REVOLUTION

S PARNELL & E PIETERSE (EDITORS)

By 2030 African cities will have grown by more than 350 million people and over half the continent's population will be urban. Yet to policy-makers, scholars and much of the general public, Africa is quintessentially rural. This lack of awareness and robust analysis means it is difficult to make a policy case or a more overtly urban agenda. As a result there has been an insufficient response to the challenges and opportunities associated with the world's last major wave of urbanisation. Drawing on the expertise of scholars and practitioners associated with UCT's African Centre for Cities, and utilising a diverse array of case studies, this book gives a comprehensive insight into the key issues – demographic, cultural, political, technical, environmental and economic – surrounding African urbanisation.

SUITABLE FOR

Academics and scholars of Urban Studies, Development Studies, Geography, Public Administration.



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2014



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BUILDING A CAPABLE STATE

Service delivery in post-apartheid South Africa

I PALMER, N MOODLEY & S PARNELL

Since 1994, South Africa has undergone a policy-making revolution, driven by an urgent need to improve access to services for its black majority. More than 20 years later, what can be learned from this experience? Comparing urban service delivery in the global South the authors assess whether the South African government has improved service delivery, focusing on water and sanitation, energy, roads and public transport. They show that effective service delivery can have a profound effect on the social structure of emerging economies and must be an integral part of any development strategy.

ABOUT THE AUTHORS

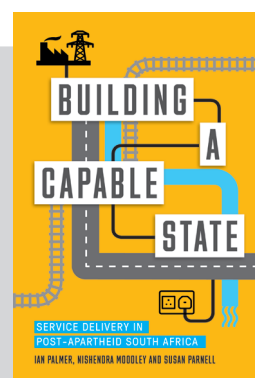
Ian Palmer is an Adjunct Professor at UCT's African Centre for Cities and the founder of Palmer Development Group (PDG), a South African development consultancy.

Nishendra Moodley works with the National Treasury's City Support Programme. He has worked on local government policy development, monitoring and evaluation processes for national government, and municipal institutional transformation projects.

Susan Parnell is a Professor of Urban Geography in the Department of Environmental and Geographical Sciences at the University of Cape Town (UCT) and is a visiting professor at LSE Cities.

SUITABLE FOR

Students and academics across the Social Sciences, but particularly in Urban Studies, Urban Planning, Public Finance, Engineering, Public Administration and Development Studies; also practitioners and NGOs involved in public finance and public policy.



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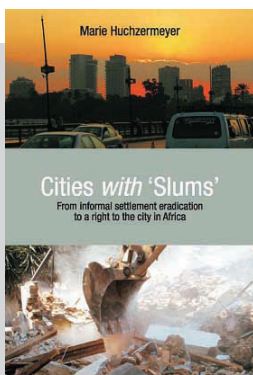
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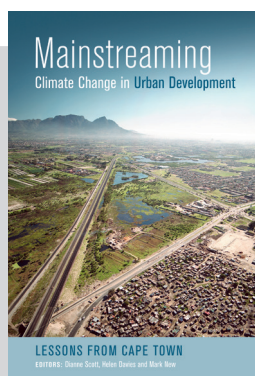
CITIES WITH 'SLUMS'

From informal settlement eradication to a right to the city in Africa
M HUCHZERMEYER

The title of this book deliberately suggests a critique of the UN's Cities Without Slums campaign, which has unwittingly legitimised large-scale evictions from informal settlements in many African cities, from Abuja in Nigeria to Cape Town in South Africa. The African continent often looks to South African urban policy for a solution to what is perceived as the escalating 'problem' of slums. South African cities' global competitiveness in attracting investment, their hosting of the 2010 Soccer World Cup and their determination to eradicate informal settlements are promoted as best practice. And yet, the last is perhaps the most tragic misinterpretation and abuse of the Millennium Goal to 'significantly improve the lives of 100 million slum dwellers by 2020', to which the unfortunate slogan of Cities Without Slums is attached.

SUITABLE FOR

- Academics and students in Development and Urban Studies
- Policy-makers
- NGOs and government organisations dealing with housing rights.



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MAINSTREAMING CLIMATE CHANGE IN URBAN DEVELOPMENT

Lessons from Cape Town

M NEW, D SCOTT & H DAVIES (EDITORS)

The City of Cape Town is integrating climate change into its policy-making in response to rapid urbanisation and city-scale climatic changes. This book records progress made and challenges faced in mainstreaming climate change into urban policies, processes, programmes and practices, from environmental resource management and environmental safety to energy management and spatial planning. City officials and academics have collaborated to co-produce knowledge and co-write the chapters, giving an 'insider' view of urban development and climate change governance through the lens of theory.

ABOUT THE EDITORS

Mark New is Director of the African Climate and Development Initiative (ACDI) at the University of Cape Town, and Professor of International Development at the University of East Anglia, UK.

Helen Davies was Head of Environmental Policy and Strategy at the City of Cape Town.

Dianne Scott is Senior Researcher: Climate and Fractal Research Projects, at the African Centre of Cities, University of Cape Town, and Honorary Research Fellow at the University of KwaZulu-Natal.

SUITABLE FOR

Scholars, practitioners and general informed readers interested in development studies, environmental studies, climate science, human geography, urban studies, organisational development, and sociology; also scholars of science and society, transitions and knowledge co-production.

CONSOLIDATING DEVELOPMENTAL LOCAL GOVERNMENT

Lessons from the South African experience

M VAN DONK, M SWILLING, E PIETERSE & S PARNELL (EDITORS)

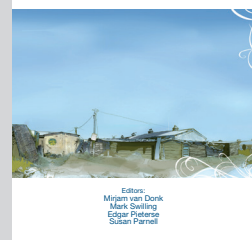
Consolidating Developmental Local Government is written by academics who participated in one way or another in the experience of democratic consolidation. The book documents the dynamics of local government transformation and captures the key themes of the debates about policy options, lessons and key strategic decisions. These debates are aimed at ensuring that municipalities play a key role in creating more democratic, non-racial, equitable and sustainable communities, towns and cities. Critical questions are raised throughout the book about the kinds of challenges that all those involved with the future of local governance will face in the years ahead.

SUITABLE FOR

Students, researchers, specialists, community leaders, businesses, government officials and the general reader.

Consolidating Developmental Local Government

Lessons from the South African Experience



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DOMAINS OF FREEDOM

Justice, citizenship and social change in South Africa

T KEPE, M LEVIN & B VON LIERES (EDITORS)

The South African revolution was expected to produce an alternative political regime in response to apartheid and global neo-liberalism. That South Africa's democracy has been unable to provide deeper freedoms is not necessarily a betrayal. Freedom is made possible and/or limited by local political choices, contemporary global conditions and the complexities of social change. This book aims to read the present historically, critically and politically, and to offer insights into the ongoing, iterative and often messy struggles for freedom.

CONTENTS

- Introduction

Section 1: Justice

- Section Overview
- Land, politics and policy change in South Africa – What questions for land redistribution policy and practice?
- Law and Political Conflict in South African Land Reform
- Qui Bono? A political economy assessment of twenty years of South African freedom
- South African Housing Policy over Two Decades: 1994–2014

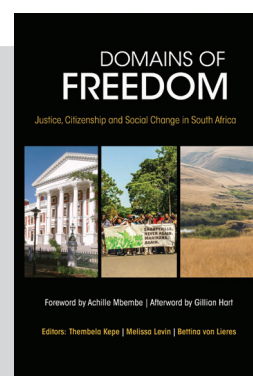
Section 2: Freedom

- Section Overview
- The Freedom Park and Voortrekker Monument: Commemorative Practices Between Reconciliation and Decolonisation

- The paradox of trade union action in post-Apartheid South Africa
- The Politics of Women and Gender in the ANC: Reflecting Back on Twenty Years
- The Role of Rights and Litigation in Assuring More Equitable Access to Health Care in South Africa

Section 3: Citizenship

- Section overview
- The Politics of Citizenship in South Africa from 1994 – 2014
- Fire in the Vineyards: Farm Workers and Agrarian Change in Post-Apartheid South Africa
- From Ubuntu to Grootboom: Vernacularising Human Rights through Restorative and Distributive Justice in Post-Apartheid South Africa



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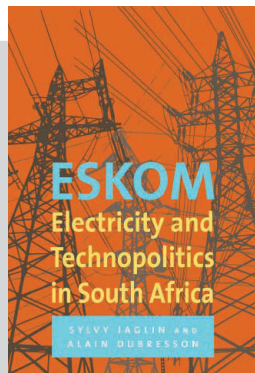
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- Social Protests and the Exercise of Citizenship in South Africa
- Chapter Thirteen: Migration to

South Africa since 1994: Realities, Policies and Public Attitudes

SUITABLE FOR

Students of African Studies, Sociology, Political Science, Public Administration, Human Geography, International Relations, Comparative Politics, History and Development Studies.



ESKOM

Electricity and technopolitics in South Africa S JAGLIN & A DUBRESSON

Eskom, the largest company generating electricity in Africa, is vertically integrated and wholly owned by the South African state. In this book the authors attempt to understand how and why an emblem of South African state capitalism is today in distress. They argue that the origins lie in the power relationship between the state before, during and after apartheid, and question its continued existence as a monopolistic public utility.

SUITABLE FOR

Scholars interested in South Africa politics, governance and political economy.



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2016



196 PAGES

FAILURE OF DECENTRALISATION IN SOUTH AFRICAN LOCAL GOVERNMENT, THE

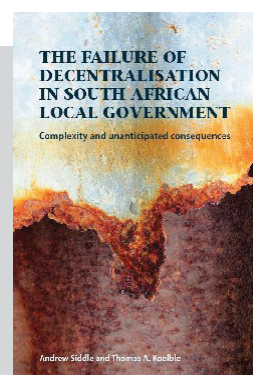
Complexity and unanticipated consequences

A SIDDLE & T KOELBLE

The South African decentralised local government model has various instruments in place which, in theory, enable local government to achieve developmental objectives. Yet many South African municipalities are dysfunctional and incapable of performing their duties. This book examines the design of the local government framework and its contributing role in the crisis. Through empirical research conducted at 37 municipalities across the country, it finds that municipalities are frequently incapable of meeting the demands imposed upon them by a highly complex model of local government. The aim of this book is to promote an understanding of the difficulties that confront local government in South Africa and the causes of its failure. It suggests that a far simpler model which imposes less complex demands needs to be considered.

SUITABLE FOR

- Students of Political Science, Public Administration and Public Law
- Policy-makers in the field of local government and constitutional development
- NGOs.



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FOOD SECURITY IN SOUTH AFRICA

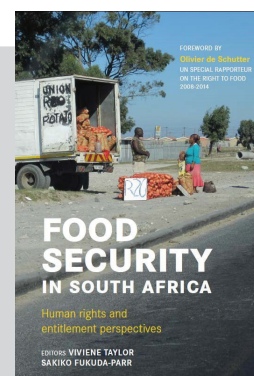
Human rights and entitlement perspectives

S FUKUDA-PARR & V TAYLOR (EDITORS)

Leading local and international researchers on food security and related policy work draw on Amartya Sen's entitlement theory to identify the key drivers of hunger. They see food insecurity as a chronic, structurally based condition rather than only resulting from natural environmental disasters, temporary economic shocks and household vulnerabilities. The authors focus on short- and longer-term solutions to the systemic causes of unemployment, failing rural livelihoods and traditional subsistence production. They also emphasise the linkages between the social and economic dimensions of food insecurity and use an integrative, interdisciplinary approach to analyse why these conditions persist and what can be done to address them.

CONTENTS

- Foreword – Olivier De Schutter
- Part I: Key concepts and issues
 - Food security in South Africa: A human rights and entitlement perspective
 - The right to food: A global perspective
 - Is the right to food really necessary?
- Part II: Who and where are the food-insecure households and individuals?
 - Food security in South Africa: A review of data and trends
 - Changes in food security in South Africa since the end of apartheid: Evidence using child malnourishment
- Part III: Social and economic policies to strengthen exchange, transfer and production entitlements
 - Food insecurity amongst urban households
 - The gender dimensions of food insecurity: Women's experiences of entitlements and deprivation in South Africa
 - Achieving food security through social policies: Comprehensive social protection for development
 - Household-level food insecurity and agriculture in South Africa



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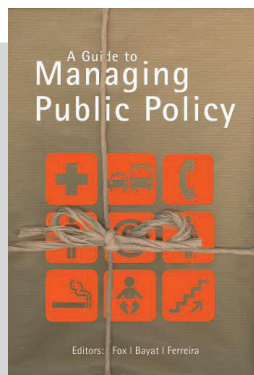


292 PAGES

- Testing the government's emergency relief mechanism: What happens when poor households attempt to access the Social Relief of Distress Grant?
- Right to food advocacy in India: Possibilities, limitations and lessons learned
- Aligning policy to address food insecurity: Institutional challenges and political will in South Africa
- Policies, institutions, politics and ideas for food security as a human right

SUITABLE FOR

Students of Social, Economic and Health Sciences, Human Rights and Private Law.



GUIDE TO MANAGING PUBLIC POLICY, A W FOX, MS BAYAT & I FERREIRA

A Guide to Managing Public Policy places the management of public policy within the context of transitional South Africa. This important, accessible text is aimed not only at undergraduates but also those who encounter public policy on a day-to-day basis.

KEY FEATURES

- The book covers a broad spectrum of topics and all the chapters are practice-oriented
- Interesting aspects such as a history of policy analysis and the relationship between law-making and policymaking are included
- Models of policy-making and policy analysis are also included.

SUITABLE FOR

- Students of Political Science, Public Administration and Public Law
- Policy-makers in the field of local government and constitutional development
- NGOs.



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GUIDE TO PROJECT MANAGEMENT, A

G VAN DER WALDT & W FOX

A Guide to Project Management 2e is an invaluable resource for students and people in the workplace starting out in project management and for those who wish to improve their project management skills. The comprehensive, accessible text introduces concepts, guides readers through the necessary organisation skills and explores the use of technology.

CONTENTS

- Essentials of Project Management
- Project management life-cycle
- Project planning
- Organisational arrangements and project governance
- Project management knowledge areas
- Applied technology and project documentation

KEY FEATURES

- For the second edition, *A Guide to Project Management* has been extensively updated to reflect changes in the processes and procedures of project management, global trends and international standards, and the expansion of the Project Management Body of Knowledge.
- A new chapter on project planning looks at tools and techniques, types of project planning and detailed steps to be taken during planning.
- A companion publication, *The Project Management Workbook*, consisting of self-assessment questions, group activities, exercises and guidelines for completion of a summative assignment/portfolio of evidence based on SAQA Unit Standards and chapter outcomes, is now also available.

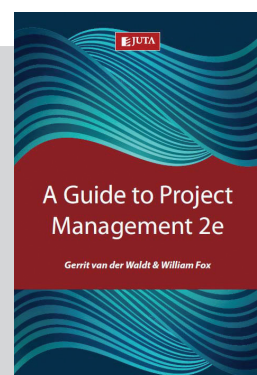
ABOUT THE AUTHORS

Gerrit van der Walddt is an established researcher in a number of related subfields within Public Management and Governance. He presents various management capacity-building programmes for the Public Service in areas such as Programme and Project Management, Strategic Management and Human Resource Management. Gerrit currently serves as a Research Professor of Governance at North-West University (Potchefstroom Campus).

William Fox is a retired professor of Stellenbosch University and an honorary professor in the Faculty of Business at the Cape Peninsula University of Technology.

SUITABLE FOR

Students and people in the workplace starting out in project management and for those who wish to improve their project management skills.



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GUIDE TO PROJECT MANAGEMENT, A (BUNDLE)

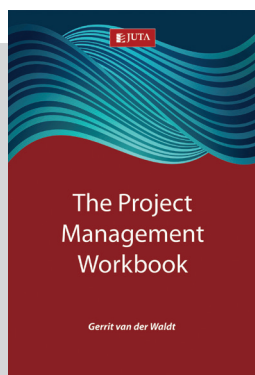
The bundle contains both *A Guide to Project Management 2e* and its companion publication, *The Project Management Workbook*.

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PROJECT MANAGEMENT WORKBOOK, THE G VAN DER WALDT

The Project Management Workbook is a companion publication to the popular *A Guide to Project Management 2e* by Gerrit van der Waldt and William Fox. *The Project Management Workbook* consists of self-assessment questions and exercises, group activities and exercises, and guidelines for completing a summative assignment/ portfolio of evidence based on the SAQA Unit Standards and chapter outcomes.

CONTENTS

Section A: Self-evaluation Questions and Answers

- Essentials of project management
- Project management life-cycle
- Project planning

- Organisational arrangements and project governance
- Project management knowledge areas
- Applied technology and project documentation

Section B: Group activities and Exercises

KEY FEATURES

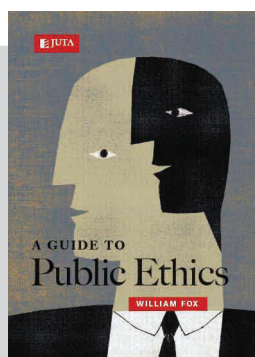
- The Workbook has been developed to imitate real-life projects found within public and private-sector settings.
- Using *The Project Management Workbook* in conjunction with *A Guide to Project Management 2e* will enable students to apply newly learned skills and track their learning progress.
- It will also ensure that they are able to apply their learning in the workplace.

ABOUT THE AUTHOR

Gerrit van der Waldt is an established researcher in a number of subfields within Public Management and Governance. He presents management capacity-building programmes for the Public Service.

SUITABLE FOR

Students and people in the workplace starting out in project management and for those who wish to improve their project management skills.



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GUIDE TO PUBLIC ETHICS, A W FOX

How does ethics fit in to the South African Constitution? Are we moving away from Ubuntu as a philosophy? How can we promote the enhancement of transparency, accountability and a development-oriented public sector? *A Guide to Public Ethics* seeks to enhance excellence in public service delivery by making the public sector more relevant to the needs of the South African community. It emphasises human development and management training of public servants in all spheres of government: locally, provincially and nationally.

KEY FEATURES

- Conflicts of interest
- Codes of ethics
- Norms and values
- The legal framework
- Public finance management
- The regulation of corruption in South Africa.

SUITABLE FOR

Students and government officials in the public sector.

HUMAN RESOURCE MANAGEMENT IN GOVERNMENT

A South African perspective of theories, politics and processes

EJ VAN DER WESTHUIZEN (EDITOR)

Written from a uniquely South African perspective, *Human Resource Management in Government* explores many facets of the employment relationship, including strategic employment processes, workforce planning, talent management, trade union interactions, public sector labour relations and terminating employment relationships.

CONTENTS

Part 1: Context and theoretical overview

- General introduction
- Theoretical perspectives

Part 2: Strategising and planning

- Strategic human resource management

- Workforce planning

Part 3: Obtaining suitable talent

- Equalising opportunities by means of affirmative action

- Talent management: Recruitment

Part 4: Performance and career development

- Appraising and managing performance

- Career management

- Reflections on learning programmes

Part 5: Compensating and caring

- Incentive compensation and employee benefits

- Establishing and maintaining wellness

Part 6: Employment relations

- Understanding and managing employment relations

- Terminating the services of employees

Part 7: Future of human resource management

- Dynamic and changing work environment

- Human resource management in the developed and developing world

- Human resource governance

KEY FEATURES

- The book details a workable Human Resource Management strategy for the public sector that includes practices relating to performance management and career development, compensation and care of employees, as well as employee relations.
- In addition, *Human Resource Management in Government* also looks towards the future of human resource management, considering the trends in developed and developing nations as well as the governance of public relations.

ABOUT THE EDITOR

Ernst J van der Westhuizen is a Professor of Public Administration in the Department of Public Administration and Management at Unisa. He is a registered Master HR Professional in Learning and Development with the South African Board for People Practices

SUITABLE FOR

Undergraduate and postgraduate Public Administration and Management students and a vital acquisition for public sector managers, HR specialists, corporate strategists and trade unionists.

NOTE

This book is a replacement title for *South African Human Resource Management for the Public Sector*.



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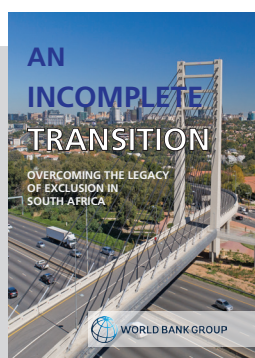
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INCOMPLETE TRANSITION, AN

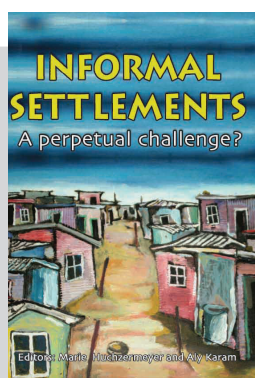
Overcoming the legacy of exclusion in South Africa

THE WORLD BANK GROUP (EDITORS)

This book is based on the World Bank's Systematic Country Diagnostic for South Africa. Consulting key government departments, the National Planning Commission, business, academics and trade unions, it has identified the key obstacle to growth as 'the legacy of exclusion'. It outlines five policy priorities to overcome this: build South Africa's skills base; reduce the unequal distribution of land and productive assets; increase competitiveness and participation in global and regional value chains; overcome apartheid spatial patterns; increase our strategic adaptation to climate change.

SUITABLE FOR

A general readership interested in South African Current Affairs, Economy and Economic Growth.



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2006



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INFORMAL SETTLEMENTS

A perpetual challenge?

M HUCHZERMEYER & A KARAM (EDITORS)

The United Nations Millennium Development Declaration of 2000 brought informal settlements, or 'slums' as they are often referred to, squarely onto national and international development agendas. One of the Millennium Development Goals was to significantly improve, by 2020, the lives of 100 million slum dwellers globally. This book explores how to achieve this.

JUST TRANSITIONS

Explorations of sustainability in an unfair world

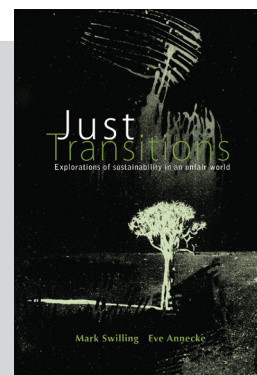
M SWILLING & E ANNECKE

Current economic growth strategies around the world are rapidly depleting natural resources and eco-systems. *Just Transitions* provides an overview of these challenges from a global South perspective.

It reconciles the sustainable use of natural resources with a pervasive commitment to sufficiency (where over-consumers are satisfied with less so that under-consumers can secure enough). It illuminates new ways of thinking from a sustainability perspective. It rethinks development with special reference to the greening of the developmental state, explores the key role that cities could play in the transition to a more sustainably urbanised world, highlights the neglect of soils and examines the potential of sustainable agriculture to feed the world. Case studies drawn from Africa detail the challenges, set in the context of global trends. The authors conclude with their experience of building a community that aspires to live sustainably.

SUITABLE FOR

Students of Sustainability Science and Development Economics, academics and researchers across a wide range of disciplines, development practitioners involved in a wide range of sectors and media workers, policy-makers (politicians, government officials), business leaders and entrepreneurs.



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MANAGING FOR EXCELLENCE IN THE PUBLIC SECTOR

G VAN DER WALDT (EDITOR)

The South African public sector needs managers who are knowledgeable, skilful and sensitive to the significant issues in our society. *Managing for Excellence in the Public Sector* 3e has been written with this in mind.

CONTENTS

Part A: Public management: an environmental and multidisciplinary perspective

- Introduction to public management
- Management ethics, approaches and principles
- The public management environment
- The South African government system and public managers

Part 2: Public management in a dynamic practice: functions, skills and applications

- Public management functions
- Public management skills
- Managing specialised applications in government
- Management tools, supportive technology and management techniques
- Public management: issues, challenges and remedies
- Public management: practical applications

KEY FEATURES

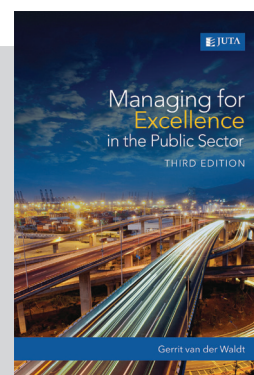
This publication contributes to the study of Public Management by incorporating disciplines and management practices not traditionally regarded as the domain of Public Management, but which nevertheless enrich this field of study, and by integrating subject theory with existing public sector management practices.

ABOUT THE AUTHOR

Gerrit van der Waldt is an established researcher in a number of subfields within Public Management and Governance. He presents management capacity-building programmes for the Public Service

SUITABLE FOR

Students, academics and professionals involved in studying, lecturing or applying management functions and processes.



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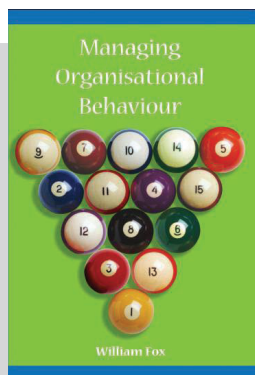
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MANAGING ORGANISATIONAL BEHAVIOUR

W FOX

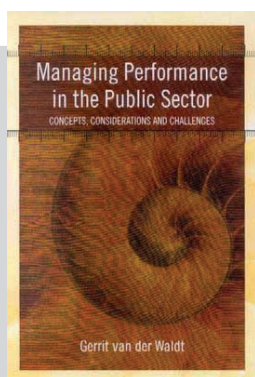
Managing Organisational Behaviour focuses on the development of the multitude of skills crucial to effective, sustainable, management and consequently the attainment of organisational goals. It provides an up-to-date, thought-provoking guide to understanding employee behaviour, and the tools to create a high-performance organisation.

KEY FEATURES

- Essentials of employee and group behaviour
- Managing diverse groups
- Collective bargaining
- Organisational change and development
- Chaos management
- Redesigning organisations.

SUITABLE FOR

Students of Sustainability Science and Development Economics, academics and researchers across a wide range of disciplines, development practitioners involved in a wide range of sectors and media workers, policy makers (politicians, government officials,) business leaders and entrepreneurs



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MANAGING PERFORMANCE IN PUBLIC SECTOR

Concepts, considerations and challenges

G VAN DER WALDT

In its "State of the Public Service Report" (2002) the Public Service Commission recommends that a performance evaluation framework for the public service be developed. *Managing Performance in the Public Sector* highlights some of the most critical considerations for such a framework. It focuses on the context and importance of performance for good governance, the regulatory guidelines, the design of a departmental performance management system, as well as the integration of human performance management and appraisal into such a system.

KEY FEATURES

- Examines utilisation of various performance models such as the Excellence Foundation, the Balanced Scorecard and the "3 E"-framework
- Highlights the more critical considerations for a performance evaluation framework for the public service
- Practical examples and templates are included to facilitate the development of a performance management system for a public institution.

SUITABLE FOR

Undergraduate and postgraduate Public Administration and Governance students focussing on performance management and human resource management in the public sector.

MUNICIPAL ADMINISTRATION

The handbook
DL CRAYTHORNE

The sixth edition of *Municipal Administration: The Handbook* remains a user-friendly text for all who have dealings with local government. Online support material contains regulations concerning procurement, fair administrative procedures and legislation on corruption.

CONTENTS

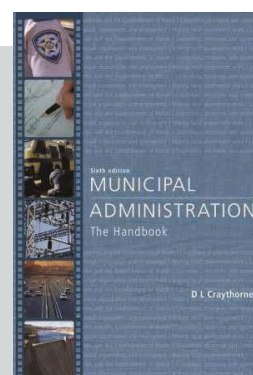
- The Constitutional picture
- Municipal boundaries, establishment and wards
- Municipal elections
- Councillors, structures and systems
- Development and services
- Municipal organisation and employment
- The basis of municipal financing
- Managing municipal finances
- Making local government work
- Legal concepts

KEY FEATURES

- Glossary
- Table of legislation
- Table of cases

SUITABLE FOR

- Students in Public Administration focussing on Municipal Administration
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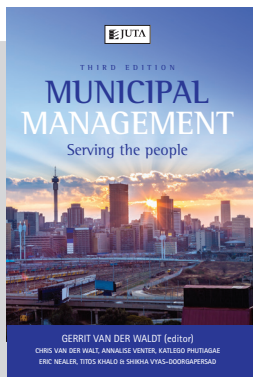
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MUNICIPAL MANAGEMENT

Serving the people

**G VAN DER WALT, A VENTER, K PHUTIAGAE, E NEALER,
T KHALO, S VYAS-DOORGAPERSAD, C VAN DER WALT**

Since the publication of the 2nd edition, the local governance landscape saw dramatic changes. The 3rd edition will make provision for the inclusion of these dynamics and will incorporate the comments and suggestions received from scholars utilising the text as prescribed material.

KEY FEATURES

- Practical South African examples to complement the theoretical discussions of the respective topics
- Logical deductive progression in argumentation and content which make it easier for readers to follow the rationale of issues under discussion. It also makes it easier for students to learn.
- An up-to-date treatment of the latest developments in the local government sector.
- The inclusion of topic boxes and points to ponder that increase students/readers interest by showing them how to apply theory to real-world examples.

ABOUT THE AUTHORS

Prof Gerrit van der Waldt is Research Professor: Governance. His research focus area is social transformation at North-West University (Potchefstroom Campus). He is also an NRF-rated researcher.

Dr Annelise Venter is Manager: Local Economic Development (LED) at Fezile Dabi District Municipality (Northern Free State).

Mr Katlego Phutiagae is the former Head of Human Resources at Matlosana Local Municipality and is currently an independent Human Resources consultant.

Prof Eric Nealer serves in the Department of Public Administration and Management at UNISA and is an established scholar in the fields of water management, organisational analysis, human resources and municipal management.

Prof Titos Khalo currently serves in the Department of Public Management at Tshwane University of Technology, and is an expert in Public and Municipal Financial Management.

Prof Shikha Vyas-Doorgapersad is part of the Department of Public Management and Governance at the University of Johannesburg. She is an established researcher in the fields of sound local governance, ethics, human development, and gender equality.

Mr Chris van der Walt is the former Director of Infrastructure at Tlokwe Municipality, he is also an independent consultant, specialising in infrastructure and municipal development projects.

NAMIBIAN GOVERNANCE

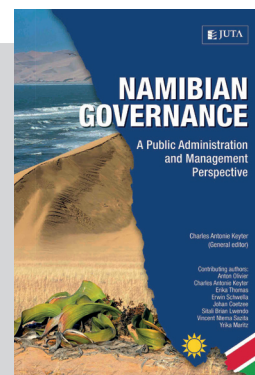
A Public Administration and Management Perspective
C KEYTER (GENERAL EDITOR)

CONTENTS

- Chapter 1: Historical perspective of the activity public administration and management in Namibia
- Chapter 2: Historical perspective of the academic discipline Public Administration and Management in Namibia
- Chapter 3: Government Functioning: Central, Regional and Local Government System of the Namibian Public Sector
- Chapter 4: Leadership for the Namibian Public Sector
- Chapter 5: Governance, Accountability and Transparency in the Namibian Public Sector
- Chapter 6: Policy making in the Namibian Public Sector
- Chapter 7: Strategy Planning & Execution in the Namibian Public Sector
- Chapter 8: Portfolio, Programme and Project Management in the Namibian Public Sector
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- Chapter 11: Namibian Public Sector Reform

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PUBLIC ADMINISTRATION & MANAGEMENT

The Grassroots

D DU TOIT & G VAN DER WALDT

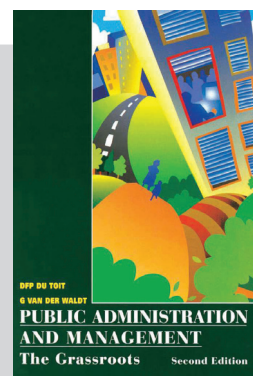
The aim of this publication is to equip public managers with insight into the functioning of public management and administration within the dynamic southern African context. At a time when public management within the public sector is expected to achieve the objectives of government in establishing a democratic and just society this publication takes on special importance.

CONTENTS

- Part 1: Public Administration: An introduction
 - Public administration as an activity
 - Public administration as a discipline
 - Government services and functions
 - Principles of public administration
- Part 2: The environment of Public Administration
 - Public administration and the external environment
 - Public administration and the internal environment
- Interaction between environments and public administration
- Part 3 Government hierarchy
 - Government hierarchy
 - Central and provincial governments in South Africa
 - Local government in South Africa
- Part 4: Origins of legislation – non-government organisations
 - Legislation and its origins
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KEY FEATURES

- Interactive, learner-centred approach
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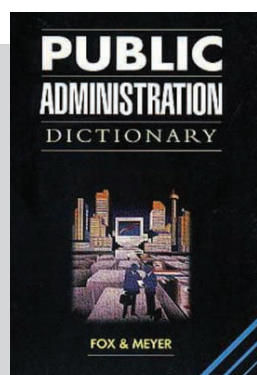
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SUITABLE FOR

- Undergraduate students of Public Administration and Public management
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PUBLIC ADMINISTRATION DICTIONARY

W FOX & I MEYER

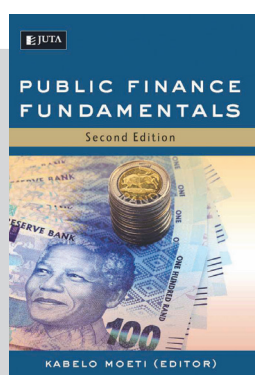
Although a subject language in the broad field of Public Administration exists, its terms and concepts have not been defined adequately. Most first-year courses in Public Administration are structured to include a debate on the terminological issues. This subject dictionary is born of the need to provide students, lecturers and practitioners with a constructive resource for a better understanding of the terms used in the field of Public Administration.

KEY FEATURES

- Alphabetical dictionary of subject language to facilitate the learning and understanding of Public Administration
- Covers sub-disciplinary areas like public policy analysis, human resource management, public financial management, information management, politics, organisation theory, public management, development management, and development administration
- Concepts, terms, theories and methodologies from other social sciences have been added due to Public Administration's multi-disciplinary focus.

SUITABLE FOR

First-year Public Administration students, lecturers and Public Administration practitioners.



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PUBLIC FINANCE FUNDAMENTALS

K MOETI (EDITOR)

Public Finance Fundamentals presents a comprehensive understanding of the way that government manages its finances. The scope of the book reaches beyond the specifics of legislation and policy, with the focus resting on fundamental principles, procedures and methodologies of public finance. These fundamentals are relevant not only to the South African experience, but can be applied globally. This edition has been updated to reflect changes in legislation, policies and practices relevant within the current Public Management environment.

CONTENTS

Section 1: Public money and government

- Defining money
- Monetary policy and fiscal policy
- Public provision of goods and services, and key sources of government revenue
- Role players in public financial management

Section 2: The relationship between accounting and finance

- Accounting and finance

Section 3: Inter-Governmental Fiscal Relations (IGFR)

- Organisation and functioning of government in terms of inter-governmental fiscal relations (IGFR)

Section 4: Contemporary reforms to South African public financial management

- Budget reform and management of public money through budgeting
- Safeguarding ethics and accountability in the public sector

- Privatisation as a major reform in public sector management
- From procurement and tendering to supply chain management
- Local government financial management in South Africa

KEY FEATURES

- Clearly presented chapters
- Learning outcomes and summaries
- Illustrations, tables and figures
- Interactive online supplementary material containing the relevant pieces of legislation referred to in the text.

ABOUT THE EDITOR

Kabelo Moeti specialises in Public Finance and Public Sector Economics with degrees in Finance, Science Administration and Administration. He is an Associate Professor at Tshwane University of Technology.

SUITABLE FOR

Students and practitioners who require generic analytical skills of Public Finance and an understanding of the relevant legislation, policies and regulations.

PUBLIC WORKS AND SOCIAL PROTECTION IN SUB-SAHARAN AFRICA

Do public works work for the poor?

A MCCORD

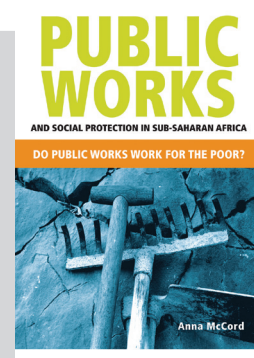
The prevailing view among donors and government agencies with responsibility for social protection is that Public Works Programmes present a 'win-win' situation, providing employment to the chronically poor while also creating assets for the state. But is this view in fact correct? This book critically explores the concept of the Public Works Programme (PWP) and interrogates its social protection performance in the context of chronic poverty. It reviews over 200 PWPs in eastern and southern Africa using original research drawn from extensive field analysis, interviews and survey work. The author makes a case for a reconsideration of the function of PWPs in the current social protection discourse and argues that the current PWP approach may not look so attractive from the beneficiary's perspective.

CONTENTS

- Sub-Saharan African public works in context
- Defining public works
- The social protection function of public works programmes
- Evaluating the performance of public works programmes
- The role of the wage
- The role of assets
- The role of skills development
- Two South African case studies: context, overview and methodology
- Case study: Programme incidence
- Case study: Labour market insights
- Case study: Poverty impacts
- Conclusion: Implications for future programming

ABOUT THE AUTHOR

Anna McCord is the Director of The Poverty and Inequality Practice Ltd, a UK-based research company, a Research fellow at the Overseas Development Institute in London, UK, and a Research Affiliate at the Southern African Labour and Development Research Unit at the University of Cape Town.



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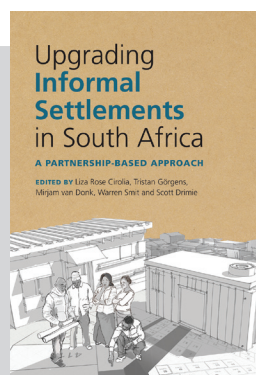
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UPGRADING INFORMAL SETTLEMENTS IN SOUTH AFRICA

A partnership-based approach

LR CIROLIA, T GÖRGENS, M VAN DONK, W SMIT & S DRIMIE (EDITORS)

At the end of apartheid the South African state launched a large-scale Reconstruction and Development Programme (RDP), which included the provision of 'free housing' to the poor – known commonly as 'RDP housing'. There is overwhelming evidence that this programme has largely failed and the idea of upgrading informal settlements rather than eradicating them has slowly gained traction in South Africa.

A more incremental and participatory housing delivery model is necessary, using a more plural, responsive and adaptive approach which responds to the challenges of the informal city. A range of innovative upgrading practices are emerging, among them partnerships between NGOs, local municipalities and communities to address upgrading challenges. This book captures the current successes and challenges of informal settlement upgrading initiatives in South Africa and seeks to inspire sustainable and transformative upgrading practice.

SUITABLE FOR

- Students and academics in Housing, Governance, Urban Studies, Informality, Southern Cities, Development Studies, Security and Social Welfare.
- Urban planners and policy-makers, government officials, urban and development consultants, NGOs, politicians.

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