# 2016/17

# COMMUNICATION





Together we can

### HELP OUR NEXT GENERATION OF LEADERS GRADUATE and go on to realise their full potential.

A number of hardworking and inspiring students' efforts were recognised and rewarded this year via the **#JutaCoingPlaces** and **#JutaPayItFwd** campaigns.

We would like to grow these campaigns and effect change in even MORE deserving students' lives.

We are inviting you to be part of the 2017 first semester campaign. To discuss how you can get involved please contact us at **jutagoingplaces@juta.co.za** 





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Juta continually strives to raise the bar for academic publishing to address the needs of the students, academics and professionals whom we serve. We share the national dream of making higher education more accessible to all, through contributing teaching and learning solutions that are of the highest quality while being affordable and relevant to southern African students and lecturers.



### **MORE ABOUT OUR PUBLISHING PROGRAMME:**

- Juta offers a comprehensive selection of higher education content and teaching and learning resources, covering a wide range of disciplines with a variety of product types.
- Extensive lecturer support materials are available to support lecturer and student success.
- Juta products support academic literacy, develop professional competence and workplace readiness and our content focus assists in the decolonisation of curricula.
- Because we understand the need to upgrade South Africa's delivery capacity through distance education, we have designed our materials for education at a distance and self-directed learning.
- Juta customises print and electronic content to serve the specific needs of institutions and training providers with flexible, integrated, learning solutions.
- Juta is a wholly owned subsidiary of Kagiso Media. Dividends support the developmental endeavours of the Kagiso Education Trust and the Tiso Foundation in South Africa.
- Over the years we have developed a strong pool of highly qualified authors who are experts in their fields.
- We welcome comments from our readers and ideas from prospective authors. We regularly run author workshops, and are always ready to develop new talent because, ultimately, the people of southern Africa are our most valuable assets.

### **PROSPECTIVE AUTHORS**

We are always interested in proposals for new books. Please send the relevant publisher a synopsis and an indication of the market for which your book is intended. Contact details appear on the opposite page.

### **CONTACT US**

### JUTA AND COMPANY (PTY) LTD

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#### <u>ଳ</u>ୀ SUPPORT MATERIAL

Support material is made available to students and lecturers using Juta Academic textbooks at prescribing institutions. To gain access to support material lecturers need to register by creating a profile on bit.ly/jutaregister. Once you have submitted your registration, Juta will verify your details and then approve your access. Please allow two days for your request to be approved. Student support material is open to all and is accessible on the Juta Academic website.

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### PRICES



Please note that all prices are applicable from July 2016 to June 2017. To download the electronic PDF of the Juta Communication catalogue 2016/2017 go to www.jutaacademic.co.za or follow the QR Code. Prices are subject to change without prior notice.

### **ICON KEY**

























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SUITABLE FOR









#### FORTHCOMING NEW EDITION IN 2017



### **SUITABLE FOR**

 Communication science scholars and practitioners, as well as those active in related disciplines such as political science, sociology, social psychology and rhetorical studies.

### ART OF PERSUASIVE COMMUNICATION, THE

- A PROCESS



This third edition of *The Art of Persuasive Communication – A process* situates contemporary persuasive practices against the background of the rich history of rhetoric and within the setting of a democratic state. Throughout, the author addresses critical issues that are important to communication science scholars and practitioners, as well as those active in related disciplines such as political science, sociology, social psychology and rhetorical studies.

### **CONTENTS**

- Communication and persuasion: A democratic setting
- Persuasive communication: The historical context
- Broad starting points of interpersonal persuasion
- Theories of interpersonal persuasion
- Persuasion, the mass media and public opinion

### **KEY FEATURES**

- Perspectives on propaganda
- Persuasive language and politicsThe performance dimensions of
- persuasion in politics: Selected aspects
- Persuasion and political negotiation
- Rhetorical discourses of South African statesmen
- The arrangement of the contents has been revised to facilitate greater understanding
  - Contemporary examples related to South Africa have been included
  - A name index and subject index are included.

### **ABOUT THE AUTHOR**



Professor Johann de Wet has chaired the Department of Communication Science at the University of the Free State in Bloemfontein. He teaches, and consults on, persuasive, political and leadership communication.

If you are a teaching academic or course leader, you may request a **FREE inspection** copy to consider as textbooks for students on your course. The Request Form is at the back of this catalogue; alternatively, go to **bit.ly/jutainspection** 

### COMMUNICATION - A HANDS-ON APPROACH S CLEARY (EDITOR)



The second edition of *Communication: A Hands-on Approach* focuses on different forms of communication, emphasising writing as a communication tool, particularly within the business environment. The evolution of technology and its use in the business environment has been taken into account and a new chapter on digital media has been included to show how blogs, Twitter and other social media can be used effectively.

### **CONTENTS**

- Communication Theory
- Small-group Communication
- Reading and Note-taking
- Listening
- Audience and Purpose
- Oral Communication
- Written Communication
- Business Correspondence
- Shorter Business Messages
- Business Career: Employment Procedures
- Academic Writing

**Digital Media** 

- Information Literacy and Referencing
- Articles and Media Releases
- Report Writing
- Meetings
- Grammar in Use

### **KEY FEATURES**

Learning objectives for students to judge how successfully they have engaged with the topics covered in the different chapters

- Updated exercises and application activities at the end of each chapter
- Highlighted guidelines, making the examples a practical learning tool
- A chapter devoted to some of the more difficult areas of English grammar, specifically for those who speak English as an additional language
- Guidelines on how to use social media in the workplace, including the appropriate use of Facebook and Twitter, effective business blogging and the use of Pinterest as a tool to enhance business communication.

### **ABOUT THE AUTHORS**



The author team first worked together in the Department of Languages at the former Port Elizabeth Technicon, now part of the Nelson Mandela Metropolitan University. Their paths have since diverged to pursue interest in areas as diverse as Academic Literacies, Language and Discourse Studies, Literature and Professional Communication, as well as research.





### SUITABLE FOR

 Undergraduate students at university and university of technology who wish to gain a grounded understanding of the communication process in the workplace.





### **SUITABLE FOR**

 Undergraduate students at university and university of technology who wish to gain a grounded understanding of the communication process in the workplace.

### COMMUNICATION HANDBOOK, THE - A STUDENT GUIDE TO EFFECTIVE COMMUNICATION S CLEARY (EDITOR)



The advent of globalisation, and the rise of entrepreneurialism and the virtual office, make the ability to communicate independently and effectively increasingly valuable. Against a background of technological innovation, this third edition of *The Communication Handbook* sets out the principles underlying effective communication today and then focuses on their application, enabling students in all fields of study to develop and refine their reading, listening, speaking and writing practices.

### MAIN UPDATES IN THE NEW EDITION

- A new chapter on some of the more challenging areas of English language
- A new chapter on digital media, which highlights online communication tools such as SMS, websites and social media
- Guidance on the business and professional use of digital media
- Updated exercises at the end of each chapter, challenging students to apply their knowledge in a range of case studies and communication tasks and activities.

### CONTENTS

- Communication Theory
- Small-group Communication
- Reading and Note-taking
- Listening
- Audience and Purpose
- Oral Communication
- Written Communication
- Business Correspondence
- Shorter Business Messages

- Digital Media
- Business Career: Employment Procedures
- Academic Writing
- Information Literacy and Referencing
- Articles and Media Releases
- Report Writing
  - Meetings
- Grammar in Use

### **KEY FEATURES**



- Learning objectives for students to judge how successfully they have engaged with the topics covered in the different chapters
  - Updated exercises and application activities at the end of each chapter
  - Highlighted guidelines, making the examples a practical learning tool
  - A chapter devoted to some of the more difficult areas of English grammar, specifically for those who speak English as an additional language
  - Guidelines on how to use social media in the workplace, including the appropriate use of Facebook and Twitter, effective business blogging and the use of Pinterest as a tool to enhance business communication.

### **ABOUT THE AUTHORS**



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### COMMUNICATION RESEARCH

- TECHNIQUES, METHODS AND APPLICATIONS

### **GM DU PLOOY**



*Communication Research* deals with qualitative and quantitative approaches to research methodology; the steps followed in the research process; data collection (sampling, measuring, questioning and observing); and the procedures followed when applying a research design and interpreting research data. Various research techniques and methods are applied to conducting research for advertising, mass-media audiences and mass-media efficiency, and for conducting research in organisational and development contexts. A framework of scientific criteria and guidelines is included.

### CONTENTS

- Quantitative and Qualitative approaches to communication research
- Steps in the research process
- Data Collection: sampling, measuring, questioning and observing
- Procedures followed when applying a research design and interpreting research data
- interpreting research

**KEY FEATURES** 



- Learning aids, such as executive summaries, self-evaluation and portfolio tasks, plus criteria that students, lecturers and examiners can use to assess the achievement of learning outcomes and evidences of performance
- A very useful framework of scientific criteria and guidelines to be used when planning, writing, analysing and evaluating research reports.

- Research of advertising, massmedia audiences and massmedia efficiency
- Organisational and development communication research
- The research report

E JUTA

Communication



### SUITABLE FOR

Students who conduct communication research as part of an academic programme.



### EFFECTIVE BUSINESS COMMUNICATION

**SUITABLE FOR** 

Undergraduate students at

university and university of

technology who wish to gain

a grounded understanding of

the communication process

in the workplace.

### EFFECTIVE BUSINESS COMMUNICATION IN ORGANISATIONS

### - MESSAGES THAT COMMUNICATE M FIELDING & F DU PLOOY-CILLIERS (EDITORS)



Modern-day organisations are more dependent on communication to achieve success than ever before. Rapid development and greater complexity of communication technologies, and the growing importance and popularity of social media, mean that organisations can no longer rely on traditional methods alone to engage in effective business communication. Each of these communication forms come with their own challenges and pitfalls. This book builds on traditional communication forms, discusses new communication trends and the changing nature of communication in businesses.

### CONTENTS

- Business Communication in
   Organisations
- The Communication Process
- Interpersonal Communication
- Small Group Communication
- Communication in Organisations
- Intercultural Communication
- The Interview
- Formal Meetings
- Grammar, Style and Tone in the Organisational
- Writing Summaries and Essays
- How to Approach a Case Study
- Referencing

- The Elements of Readability
- Planning, Organising and Constructing Messages for Organisations
- Corporate Image and Corporate Identity
- Good Customer Relations and
   Telephone Etiquette
- Mass Communication in the Organisational
- Business Proposals, Business
   Plans and Academic Proposals
- Reports
- Instructional Graphics
- Oral Messages

### **KEY FEATURES**



An interactive student workbook available online that can be used for both formative and summative assessment purposes. It includes multiple choice questions, short and essay-type questions as well as case studies and activities.

### **ABOUT THE EDITORS**



Michael Fielding was the founding director of the Professional Communication Unit at the University of Cape Town. He has also worked as a consultant in business communication for the past thirty years.

Franzél du Plooy-Cilliers is the Head of the Faculty of Applied Humanities at the Independent Institute of Education (the IIE). She holds a doctorate in Interpersonal Communication and a master's degree in Organisational Communication. She is a referee for several accredited journals and is a programme evaluator for the Council on Higher Education (CHE).

JUTA COMMUNICATION CATALOGUE | 2016/2017

### INTEGRATED ORGANISATIONAL COMMUNICATION G ANGELOPULO & R BARKER (EDITORS)



Communication is often described as the glue that binds an organisation, enabling interaction with its customers, agents and the broader public. It is central to their activities and functions:

- Communication, public relations, management communication, corporate communication, etc.
- in determining and implementing strategy, operations and processes
- in all interaction
- as the foundation of corporate culture.

This edition covers these aspects and addresses the growing need among students and practitioners for a book that takes a broad look at organisations' communication.

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Public relations

advertising

Contextualisation of traditional

Integrated online communication

organisational communication

and communication integration

Section D: Practical application

Advertising management

Section C: Introduction to

Assessing organisational

Integrated communication

Integrated communication

communication

measurement

campaigns

### CONTENTS

- Section A: Introduction to organisational communication and communication integration
- Communication and the organisation
- Communication integration
- Section B: Communication of the organisation: Focus areas
- Dynamics of organisational communication
- The role of communication and management approaches in the organisational change process
- The marketing context
- Integrated marketing communication

### **KEY FEATURES**



- Places emphasis on corporate branding, the communication foundations of the brand and alignment of all communication processes with the brand
- Adopts the perspective of the practising communication professional in an organisation
- Relates theory to practice in areas such as research, implementation and campaign planning.

### **ABOUT THE EDITORS**



George Angelopulo holds a DLitt et Phil degree in Communication Science. He is involved in teaching and research at the University of South Africa and CENTRUM Católica in Peru, and has years of experience in the private sector.

Rachel Barker holds a DLitt et Phil in Communication Science and a Postgraduate Certificate in Marketing Management. She has more than 20 years' experience in the private sector. At Unisa she is actively involved in research and she teaches both undergraduate and postgraduate students in the Department of Communication Science.





### SUITABLE FOR

• All communication students and practitioners.









### SUITABLE FOR

• First-year students in Communication Studies.

### INTRODUCTION TO COMMUNICATION STUDIES, AN - FOR SOUTHERN AFRICAN STUDENTS S STEINBERG & G ANGELOPULO (EDITORS)



An Introduction to Communication Studies for southern African Students 2e consists of the contributions a group of highly experienced academics in the field of communication from a wide variety of South African tertiary institutions. They have drawn on the work of Sheila Steinberg as well as their own research and academic experience to write the new edition. While the Communication Theory is based on research done at international universities, the authors have followed in Steinberg's footsteps in illustrating the text with a wide variety of southern African comments and examples.

### **NEW TO THIS EDITION**

- The authors have included the newest and most up-to date theoretical approaches in Communication Studies today and have updated the text to be accessible and relevant to South African and southern African students alike.
- In addition to the text, an interactive student workbook is available online that can be used for both formative and summative assessment purposes. This is supplemented by online lecturer support material and a list of online resources.

### CONTENTS

- A brief introduction to human communication
- Conceptualising communication: theory and method
- Conceptualising communication: theory in practice
- Sensing and sense making
- Nonverbal communication

### **KEY FEATURES**

- 'Test yourself' questions at the end of every chapter
  - Definitions highlighted in the text assist students in their navigation of the terminology
  - Examples of how the theory can be applied in practice
  - Online content that enhances the learning experience by providing students with access to enlightening and informative information relevant to the specific text passages
  - Comments and icons used in the text to draw students' attention to important information
  - Learner-friendly and accessible text for students and professionals alike.

### **ABOUT THE EDITORS**



Sheila Steinberg was an associate professor in the Department of Communication Science at the University of South Africa, where she lectured for 14 years. She specialised in communication theory, the teaching and learning of communication, and communication skills, and was one of the pioneering local authors in the field.

George Angelopulo holds a DLitt et Phil degree in Communication Science. He is involved in teaching and research at the University of South Africa and CENTRUM Católica in Peru, and has many years of experience in the private sector.

- Interpersonal communication
- Small group communication

Language and communication

Intrapersonal communication

- Mass communication
- Digital communication
- Some specialisation areas in communication studies

### KEY CONCEPTS IN ORGANISATIONAL COMMUNICATION L VAN DYK, W GREEFF & R BARKER



*Key Concepts in Organisational Communication* is a ground-breaking publication which aims to assist researchers in the field of organisational communication by providing an overview of 200 frequently used communication concepts, such as stakeholder relationship management, as a starting-point for reading and further research. This e-book facilitates cross-referencing and access to further reading material.

### **CONTENTS & KEY FEATURES**



Organisational communication is a multidisciplinary field which has bearing on the private sector, public service and civil society. It draws on ideas from management sciences and the humanities, resulting in an extensive terminology and range of concepts, some unique to organisational communication and others borrowed or adapted from its foundational disciplines.

Each of the 200 concepts taken from these fields are accompanied by:

- cross-references to related concepts
- an international reading list
- a list of South African authors and other publications on the concept, where applicable.

### **ABOUT THE AUTHORS**



Louise van Dyk is involved in research and teaching in the Department of Communication Science at Unisa. Her fields of specialisation include stakeholder relationships, corporate social investment, development communications and others.

WJ (Elnerine) Greeff is involved in research and teaching in the Department of Communication Science at Unisa. Her areas of interest include internal communication, communication with diversities, stakeholder relationship-building and others.

Rachel Barker has more than 20 years' industry experience and 18 years in teaching and research. She is a National Research Foundation (NRF) C2-rated researcher in Communication and specialises in organisational communication.





### SUITABLE FOR

Oganisational communication scholars who are confronted with a wide range of academic concepts.

## TOP COMMUNICATION TITLES FROM JUTA ACADEMIC Construction Construction

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guide for

AMETEOLEAR

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HANDBOOK

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### **PERSUASIVE COMMUNICATION SKILLS**

### - PUBLIC SPEAKING **S STEINBERG**





This book provides an introduction to the theory and practice of persuasion and then applies this to the public speaking context. The student is carefully guided through the steps in the speech-making process and then taught specifically about persuasive speeches. Students are motivated to learn about persuasion and public speaking and to become actively involved in developing their own speeches. *Persuasive Communication Skills* relates real examples drawn from actual of public speaking situations.

### **KEY FEATURES**

- ĬĬ
- Each unit in the book contains a statement of learning outcomes
- The most important key words are listed in the left-hand margin of the text
- Each unit ends with a test-yourself section so that the student can test whether the outcomes have been achieved, and a brief summary of the unit's contents
- The informal style of writing encourages active student involvement
- The examples are based on public speaking situations that fall within the experiences of South African students.





### SUITABLE FOR

All professionals and students in business, industry and higher education institutions.

### NOTE:

An interactive learning course package, based on the text of **Professional Communication:** Deliver effective written, spoken and visual messages third edition, is available in the VirtualBook® format for facilitators and students. It contains additional features such as weblinks to supplementary information, comprehensive search engine facilities, audio and video clips, numerous interactive exercises, a variety of assessment methods and student tracking.

### PROFESSIONAL COMMUNICATION

### - DELIVER EFFECTIVE WRITTEN. SPOKEN AND VISUAL MESSAGES **JENGLISH (EDITOR)**

R





### **4TH EDITION FORTHCOMING IN JANUARY 2017**

Developed by the University of Cape Town, Professional Communication: Deliver effective written, spoken and visual messages 3e offers sound advice, clear guidelines and numerous practical examples.

This edition reflects how communication techniques have responded to the electronic age. It contains formats for all forms of academic and professional communication.

### CONTENTS

- **Requirements for Effective** Writing
- Mail @ Work
- Managerial Skills and Requirements
- **Business Proposals and Business** Plans
- **Report Writing**
- **Presentation Skills**

- Graphics, Visual Aids, PowerPoint and Posters
- **Research Methods: Libraries and** the Internet
- Citation, Referencing and **Avoiding Plagiarism**
- The Research Journey: An Introduction to Research Methodology
- Academic Proposals and **Dissertations or Theses**

### **KEY FEATURES**



- Basic theory integrated with varied and applied skills
- Accessible content on research techniques (sourcing data, referencing and the Internet) and methodology (qualitative and quantitative) through to final delivery (of theses, reports, proposals, business plans, presentations, visuals, CVs and other documents)
- Focus on the needs of managers (team building, negotiation skills, ethics, managing meetings, agendas and minutes)
- User-friendly style
- Stand-alone chapters with thorough cross-referencing
- Comprehensive index and reference list.

### ABOUT THE EDITOR



Dr Jane English is associate professor and head of Professional Communication Studies, University of Cape Town. She is an established communication consultant to tertiary establishments, industry and commerce.

### **BIGGER PICTURE, A**

- A MANUAL OF PHOTOJOURNALISM IN SOUTHERN AFRICA **M WALLER** 



This manual has been developed for the majority of practising photographers and photojournalists in southern Africa. Most of the leading journalists from southern Africa do not go through formal training, but gain their knowledge and expertise from books and experience. It is hoped that this manual will address their needs. The handbook is well illustrated with diagrams and striking photography.

### **KEY FEATURES**

- Its
  - Its southern African feel is apparent in the more than 200 photographs that are analysed
  - It includes some of the most controversial photographs and photographic issues from the region
  - The photographs in the section on ethics may be disturbing and are strategically placed at the end of the book, when the reader may be better prepared to engage with these photographs.





### **SUITABLE FOR**

- Practising photojournalists
- Students of photojournalism and visual literacy at further education and tertiary level
   In-service trainees.

### **CITIZEN IN COMMUNICATION, THE**

### - RE-VISITING TRADITIONAL, NEW AND COMMUNITY MEDIA PRACTICES IN SOUTH AFRICA

### N HYDE-CLARKE (EDITOR)



The Citizen in Communication is a compilation of contemporary, accessible material from reputable academics with an interest in the South African media, and the changes that are currently impacting on the public's ability to engage with it. The book addresses two vital sections of the communication landscape in South Africa. Firstly, it introduces notions and practices of citizen journalism, a growing trend in which civilians provide media footage, blogging and sms commentary. Secondly, it looks at the prevalence and effectiveness of community media, as well as the challenges such media face on a day-to-day basis. The text explores the scope and effectiveness of two alternative forms of communication that in theory are designed to allow for the 'voiceless' citizenry to express their opinions and experiences.

### **KEY FEATURES**

- To enhance active learning practices, each chapter starts with key terms and concepts.
- South African examples are provided to show relevance and the applicability of theoretical frameworks.
- To assist with the consolidation process, each chapter ends with topics/questions for discussion and suggested further reading.





### **SUITABLE FOR**

- Third- and fourthyear students studying Communication, Media Studies and Journalism.
- Essential reading for anyone with an interest in the relationship between the members of a society and the media that reports on it.



### COMMUNICATION AND MEDIA ETHICS IN SOUTH AFRICA **N HYDE-CLARKE (EDITOR)**

2 Ed SOFT COVER 9780702178092 9780702196492 9781485115335 1e 2011 300 PAGES R 451.00



### SUITABLE FOR

- For all future and current practitioners and researchers in the field of ethics.
- Senior undergraduate and postgraduate students at universities and universities of technology studying Communication, Media or Journalism.



### **KEY FEATURES**

- To enhance active learning practices, each chapter starts with Key Terms and Concepts

ZAR

- Relevant South African examples are provided to demonstrate the applicability of theoretical frameworks
- To assist with the consolidation process, each chapter ends with Topics/Questions for Discussion.

### **ABOUT THE EDITOR**



Dr Nathalie Hyde-Clarke is the Head of the Department of Culture and Communication, Arcada University of Applied Sciences (Finland), and a Docent of Media and Communication at the University of Helsinki.



signing up for newsletters, notifications of new editions and other information of interest to you at www.jutaacademic.co.za/register

### **DYNAMICS OF PUBLIC RELATIONS AND JOURNALISM**

### - A PRACTICAL GUIDE FOR MEDIA STUDIES

### A CLEAR (EDITOR)



Unravelling the complex worlds of public relations practitioners and journalism in a single publication is a challenge but when the dynamic synergy of these two occupations are established their interaction is easily apparent. *Dynamics of Public Relations and Journalism* unravels and explores these worlds to enhance the journalistic skills of Media Studies students and give journalists invaluable insights into the complex, multidisciplinary world or public relations. It also highlights the interdependency of the two professions and explains the need for their smooth interaction.

### **MAIN UPDATES:**

The fourth edition updates all the chapters to stay abreast of the changing world of PR & Journalism The new chapter on Corporate Social Media introduces social media as a public relations function describing the attributes of social media engagement while elaborating on popular social networks which may be used by the corporate social media team.

### CONTENTS

- What are public relations and journalism?
- Combining public relations and journalism in Media Studies
- News and public relations
- Ethics in public relations and journalism
- Introduction to the print media newspapers and magazines
- Print media newspapers
- Print media magazines

- Introduction to the electronic media – television and radio
- Electronic media television
- Electronic media radio
- Digital (New) Media
- Corporate Social Media
- How to use the various media
   Interviewing skills
- Photographic skills
- Writing skills
- Design and page layout

### KEY FEATURES

### Interactive

- Interspersed with exercises and illustrations that are essentially South African
- The authors draw on their considerable academic and practical experience to give clear, concise guidelines for enhancing media relations through effective public relations practice.

### **ABOUT THE EDITOR AND CONTRIBUTORS**



Annette Clear has a Masters Degree in Communication Science and has been in the Journalism and PR Industry for 15 years.

Maritha Pritchard lectures in the Department of Strategic Communication at the University of Johannesburg, South Africa, where she teaches Media Studies. She holds, amongst others, an MTech in Journalism (cum laude).

Marla Koonin is a registered Chartered Public Relations Practitioner (CPRP) and is the managing editor of *The Independent Journal of Teaching and Learning*. She holds the position of research and development manager at the Independent Institute of Education.





ANNETTE CLEAR

### SUITABLE FOR

- Practising photojournalists
- Students of photojournalism and visual literacy at further
- education and tertiary level
- In-service trainees.









### **SUITABLE FOR**

- Media Studies and Journalism students at universities, universities of technology and colleges
- Junior reporters at newspapers and magazines
- Freelance journalists and media writers.

EJUTA

Media Ethics

SUITABLE FOR

Those in advertising and

public relations.

Students of Media Ethics and

media policy in South Africa.

### INTRODUCING JOURNALISM AND MEDIA STUDIES g greer (editor)



In this resource for learners an attempt is made to bridge the gap between media studies and journalism. Journalists and media workers should be critical thinkers, and for that reason the authors explain key media concepts and provide the key skills for good journalistic writing.

### **KEY FEATURES**



- Approaches journalism and media studies from a practical perspective
  - Accessible to students of all language backgrounds
  - Provides a solid grounding in writing skills for the media
  - Makes complicated theories and practice easy to digest
  - Tasks of various complexities are provided to assist the lecturer
- Includes group work which enhances the sharing of ideas and collaborative learning.

### MEDIA ETHICS IN THE SOUTH AFRICAN CONTEXT - AN INTRODUCTION AND OVERVIEW



*Media Ethics in the South African Context* 2e explores the dynamic and potentially explosive field of media ethics from a South African perspective. Grounded in ethical theory, the public philosophies of communication and media performance norms, this text provides guidelines for both media practitioners and media groups' ethical decision making.

Cutting edge analysis of the South African normative context under the previous and present political dispensations makes this book essential reading for media policy formulators and students alike.

### **NEW EDITION**

The second edition offers new meta-ethical and normative insights, as well as a brand new analysis of the current South African normative context.

### CONTENTS

- Media ethics as a field of study
- Meta-ethics as a guideline for individual conduct
- Normative media ethics
- Legislation
- Media ethics in the South African context
- Towards a model for analysis
- Addenda

- Rules of procedure and code of conduct of the Press Ombudsman of South Africa
- Constitution, code and procedures of the Broadcasting Complaints Commission of South Africa
- Code of conduct of the Public Relations Institute of South Africa

### **KEY FEATURES**



Theory, analysis and practice are dynamically integrated to encourage discussion and debate.

#### **ABOUT THE AUTHOR**



Lucas M Oosthuizen is a former senior lecturer in the Department of Communication at the University of South Africa. He has written extensively and authoritatively on media ethics and media policy within the South African context.

### **MEDIA STUDIES: VOLUME 1**

- MEDIA HISTORY, MEDIA AND SOCIETY **PJ FOURIE (EDITOR)** 



*Media Studies: Volume 1* encompasses the systematic, critical and analytical study of the media in all its forms, and sees the media as one of the most important generators and disseminators of meaning in contemporary society. It investigates who owns the media, who produces the media, media content and the users of the media. It also investigates the power relationships between the media and politics, culture, economy, society, and above all, the relationship between the media and democracy.

### CONTENTS

- A history of the South African media
- The media in Africa
- Approaches to the study of mass communication
- The role and functions of the media in society
- Media culture
- The ideological power of the media
- The public sphere in contemporary society
- Globalisation, information communication, technology and the media



### SUITABLE FOR

Undergraduate and postgraduate students of Media Studies at universities and universities of technology.

### **ABOUT THE EDITOR**

The effects of mass communication



Prof Pieter J Fourie is Emeritus Professor in the Department of Communication Science at Unisa where he taught Media Studies. He is a National Research Foundation rated researcher.



### MEDIA STUDIES: VOLUME 2 - POLICY, MANAGEMENT AND MEDIA REPRESENTATION

**PJ FOURIE (EDITOR)** 

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 Undergraduate and postgraduate students of Media Studies at universities and universities of technology. In the second volume of the four-part textbook series on Media Studies the emphasis is again on the relationship between media and society. While further exploring media as an institution, this volume also introduces the topics of media regulation and content. The book deals with the concept of media representation: How does the media reflect and represent reality or its aspects? Is the news that is presented an accurate portrayal of reality? How does the media deal with identity, race, gender, sexual orientation, the environment, AIDS, violence and terrorism? Communications policy is explained, with overviews of how the southern African media is externally and internally regulated to ensure a well-organised and disciplined modern media system. Strategic ways of managing the media are discussed.

B

### **CONTENTS**

- The nature of media and communications policy
- External media regulation in South Africa
- Internal media regulation in South Africa
- Media and communication markets
- Strategic media management
- Representation defined
- News as representation

- Media and the construction of identity
- Media and race
- Gender and the media

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- Media and sexual orientation: the portrayal of gays and lesbians
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- Social media: freedom of expression, media regulation and policy
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### **ABOUT THE EDITOR**



Prof Herman Wasserman is a Professor of Media Studies in the Centre for Film and Media Studies at the University of Cape Town.



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